



THE GREAT REPORT CAVORT

FY 2003 - 2004

Contents

01 EXECUTIVE SUMMARY	3	08 MEMBER SNAPSHOT	32
02 BACKGROUND	4	09 APPENDIX	33
03 METHODOLOGY	4	APPENDIX 1	
04 KEY FINDINGS	6	LIST OF PRODUCTS PURCHASED	33
		APPENDIX 2	
05 ANALYSIS OF RESPONSES	6	REPORT CAVORT FORM #4	38
5.1 ECO-BUY COORDINATOR	6	APPENDIX 3	
5.2 WORKING GROUPS	7	ECO-BUY COORDINATORS	56
5.3 PURCHASING POLICY	8	APPENDIX 4	
5.4 ACTION PLANS	8	WORKING GROUPS	56
5.5 IMPLEMENTATION	9	APPENDIX 5	
5.6 CONTRACTS / TENDERS	10	GREEN SPECIFICATIONS	58
5.7 TRACKING SYSTEMS	12	APPENDIX 6	
5.8 PURCHASING SYSTEMS	12	BARRIERS	59
06 SURVEY RESULTS	14	APPENDIX 7	
6.1 BARRIERS	14	INCENTIVES	60
6.2 INCENTIVES	14	APPENDIX 8	
6.3 EASE OF IMPLEMENTATION	15	EASIEST PART	62
6.4 IMPLEMENTATION DIFFICULTIES	15	APPENDIX 9	
6.5 MAKING IT EASIER	16	HARDEST PART	62
6.6 ASSISTANCE REQUIRED	16	APPENDIX 10	
6.7 IMPORTANT ISSUES	17	EASIER IF...	63
07 EXPENDITURE	17		
7.1 TOTAL GREEN PRODUCTS PURCHASED	17		
7.2 RECYCLED CONTENT PRODUCTS	18		
7.3 GREENHOUSE FRIENDLY PRODUCTS	20		
7.4 'OTHER' GREEN PRODUCTS	21		
7.5 REUSED PRODUCTS	23		
7.6 TOTAL EXPENDITURES	24		
7.7 PER CAPITA EXPENDITURE	30		
7.8 AVERAGE EXPENDITURE	31		

EXECUTIVE SUMMARY

Victorian local government members of ECO-Buy have once again increased and improved their green purchasing achievements. There is improvement across all key program indicators and expenditure on green products continues to increase. ECO-Buy members have shown that they are Australia's leaders in green purchasing and ECO-Buy is an international leader in measuring and reporting progress in green purchasing.

Since its inception in 2000 (as the Local Government buy Recycled Alliance), ECO-Buy has incorporated annual reporting into its program. Key performance indicators have been established and members are required to report annually on these indicators. No other green purchasing program incorporates such comprehensive reporting strategies into its program model. As a result of this reporting process, ECO-Buy now has four consecutive years of data that can be used to track and measure the success the program has had in working with members to increase green purchasing.

The key indicators used by ECO-Buy to measure the progress members have made in implementing the ECO-Buy program are:

- Expenditure on green products
- Adoption of a Green Purchasing Policy
- Formation of a Green Purchasing Working Group
- Development of a Green Purchasing Action Plan
- Incorporation of green specifications into contracts / tenders

Over the last financial year (2003 – 2004) members have improved their performance across all indicators. Expenditure has increased from \$5.9 million in 2001 to \$36.9 million in 2004. Eighty-four percent of members

have adopted a green purchasing policy; 95% have established a Working Group; 79% have completed an Action Plan and 95% include green specifications in their contract/tender documents. All ECO-Buy members are purchasing green products.

For the second consecutive year members have also reported on the major barriers and incentives to develop a green purchasing program. The cost of green products remains the most significant barrier to buying green, and the opportunity to demonstrate community leadership remains the major motivator for members to implement a green purchasing program. Support provided by ECO-Buy is again the most important factor in developing and implementing a green purchasing program. There are now over 315 Victorian local government staff actively participating in the ECO-Buy program, and this figure continues to grow.

ECO-Buy members need to be congratulated for these considerable achievements and ECO-Buy's funding partners (EcoRecycle Victoria, Department of Sustainability & Environment and the Municipal Association of Victoria) also deserve congratulations for their continuing support of ECO-Buy, which has enabled it to become Australia's leading green purchasing program

With the ongoing support from our funding partners and members, ECO-Buy can look forward to continuing its successful work supporting members to expand and extend their green purchasing initiatives.

Adrienne Stephens
Executive Officer

BACKGROUND

The Great Report Cavort #4 is the fourth annual report completed by members of ECO-Buy (formerly the Local Government Buy Recycled Alliance). The Great Report Cavort #1 covered the period 1 July 2000 – 30 June 2001; Report #2 covered the period 1 July 2001 – 30 June 2002; Report #3 covered the period 1 July 2002–30 June 2003 and this report covers the period from 1 July 2003 – 30 June 2004.

As part of membership of ECO-Buy members are required to complete an annual written report. This requirement is part of the commitment councils make when becoming members of ECO-Buy, which is included in the resolution passed by councillors and the Memorandum of Understanding signed by the CEO when joining ECO-Buy. Members are also required to establish a system to track their purchasing of green products, which should make the completion of this report less onerous than it is for most members. Unfortunately few members have established an accurate tracking system, so the completion of this report remains an arduous task for most.

The collection of this data through the reporting process, and the completion of this document are a requirement of the funding agreements with ECO-Buy's funding partners, EcoRecycle Victoria and D.S.E.'s Victorian Greenhouse Strategy.

The purpose of this report is to:

- Collect data on members' progress in purchasing green products.
- Collect data on the amount and type of green products purchased by members.
- Provide information to stakeholders about the types and amounts of green products purchased by local government.
- Use this information to set future directions and strategies for the ongoing development of ECO-Buy.

Throughout this report, comparisons are made with the data from previous Report Cavorts. This comparative information provides evidence of the growth and success of the program over the past four years.

As noted in previous reports, members are still finding it quite difficult to track and record their purchasing of green products. When reading this report it is important to keep in mind that for some members the figures provided are not definitive, but represent the most

accurate 'guesstimates' that can be made. It is more likely that these figures under-represent rather than over-represent the amount spent on green products as not all purchasing of green products is recorded and often goes unnoticed and unreported.

ECO-Buy is supported by the Municipal Association of Victoria, EcoRecycle Victoria and the Department of Sustainability & Environment's Victorian Greenhouse Strategy.

METHODOLOGY

This year's reporting form, while remaining consistent with previous reporting forms, continues to evolve in order to track more accurately members' progress in developing their ECO-Buy program and purchasing of green products. The most noticeable difference in this year's report is the inclusion of a 'Reuse' category in Section 2. This category is included to record the reuse of products / material within councils' operations. In previous reports there was no category to record this valuable information so it was either unreported or included in an inappropriate category. It was decided to include a Reuse section, as it is important to acknowledge members' efforts in reusing rather than disposing of products they have previously purchased. An important aim of any green purchasing program is to reduce the amount of resources used to extract, manufacture, use and dispose of products. Reusing a product certainly is consistent with this aim. Reusing rather than disposing of an 'old' product and purchasing a new replacement product uses considerably fewer resources than purchasing a product made from virgin or even recycled materials. It may be worthwhile to consider the inclusion of a 'Buy Nothing' category in future reports in order to acknowledge members' efforts in minimising their resource use by choosing alternatives to buying new products.

The report is divided into two sections:

- Section 1: General questions about implementation of the program.
- Section 2: Questions on green products purchased.

Green products are grouped into four categories:

- Recycled Content Products
- Greenhouse Friendly Products
- 'Other' Green Products
- Reused Products

Section 1 - The Easy Part - records information on members' progress in implementing ECO-Buy and their perceptions on the barriers and drivers that influence the implementation of green purchasing within their council. It provides valuable information on why councils choose to purchase green products and what are the most difficult and easiest components of implementing a green purchasing program.

In Section 1 in addition to recording the amount spent on each product, members were also asked to record the amount (quantity) of the product, the supplier of the product and the brand of the product purchased. Very few members were able to provide this information. As a result, the limited amount of information collected cannot be used in any meaningful way, as it is not representative of the membership as a whole. This information is not included in this report. This decision to include these categories will be reviewed again next year, to determine if it is worthwhile requesting members to provide this level of detail in next year's Report Cavort.

Section 2 – The Product List - now includes four sections – RECYCLED CONTENT products, GREENHOUSE FRIENDLY products, 'OTHER' GREEN products and REUSED products. This has resulted in the product list growing from approximately 100 products in 2001 to now listing approximately 400 different green products.

A sample reporting form is included in Appendix 2.

As previously stated, all members of ECO-Buy are required to complete this annual report. The officers responsible for managing the ECO-Buy program within their council are fully informed of the requirement to complete the report and are provided with regular reminders and assistance on how to go about this task.

Members are continually alerted to and reminded of the requirement to complete the report via a number of avenues – network meetings, newsletter, phone calls and emails. In order to get the return rate of 90%, it is necessary to spend considerable staff time on follow up and reminders to complete the report.

The Report was distributed to all members electronically. Section 1 was a Word document and Section 2 an Excel document with all formulas pre-set to automatically calculate totals for each of the categories listed. Members needed to enter the amount spent on each product category and then return the Report electronically. Section

1 (Word document) could be returned electronically or by fax or post.

The report was distributed in June 2004 and members were asked to return their completed report by Friday 27 August 2004. All members who returned the report by this date were rewarded with a movie voucher. Any members who managed to complete the report were also rewarded with a packet of Screaming Seeds (organic herbal seed mix). Even with the provision of these incentives it remained an arduous task for ECO-Buy staff to get the Reports completed and returned. Only 21 (47%) members returned Section 1 by the due date and 17 (38%) returned Section 2 by the return date. It required numerous prompts via email, phone and post to achieve the final return rate of 90% which is equal to the highest return rate achieved in 2002.

The results discussed are based on the 45 returned reports representing 57% of councils in Victoria.

At the time of distributing the report, 58 councils were members of ECO-Buy. Eight had recently joined and were exempt from completing the report. Forty-five (90%) returned a report. Forty (80%) completed both sections of the report. Forty-three (86%) completed Section 1. Forty-two (84%) completed Section 2. Five (10%) did not complete a report.

	2001	2002	2003	2004
Expected to return report	30	42	48	50
Returned report	25 (83%)	38 (90%)	42 (88%)	45 (90%)
Completed all sections	24 (80%)	30 (71%)	39 (81%)	40 (80%)
Completed section 1	25 (83%)	38 (90%)	41 (85%)	43 (86%)
Completed section 2	24 (80%)	30 (71%)	40 (83%)	42 (84%)
Did not return report	5 (17%)	4 (10%)	6 (13%)	5 (10%)

When given the report to complete, members are assured that all figures and information provided in the report will be treated in confidence and no identifying data will be released.

KEY FINDINGS

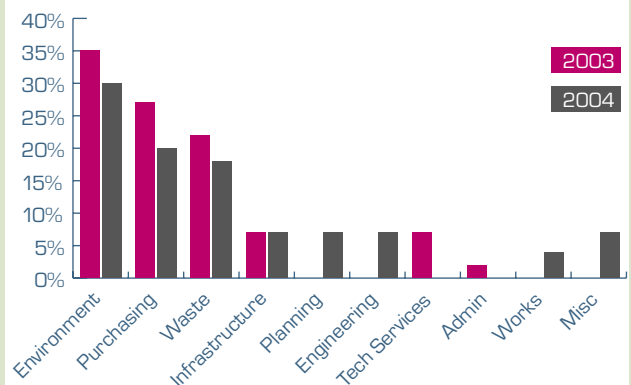
- **Members of ECO-Buy spent \$36.9 million on green products in 2004.**
- **Expenditure on green products has increased from \$5.9 million in 2001 to \$15.3 million in 2002 to \$33.5 million in 2003 to \$36.9 million in 2004.**
- **95% of members have established a working group to implement the ECO-Buy program.**
- **96% have either developed or were in the process of developing a green purchasing policy.**
- **91% reported an increase in purchasing of green products since becoming members of ECO-Buy.**
- **95% intend to increase their purchasing of green products in the next 12 months.**
- **95% have included or are in the process of including green specifications in their tenders and/or contracts.**
- **100% of members are purchasing green products.**
- **98 contracts included a green specification.**
- **The cost of green products is seen as the biggest barrier to green purchasing.**
- **Enhancing council image is seen as the greatest incentive to purchasing green products.**
- **Support provided by ECO-Buy is of prime importance when implementing green purchasing.**
- **Changing staff behaviour and attitudes are the most difficult factors when implementing green purchasing.**
- **There are 315 local government staff currently participating in the ECO-Buy program.**

ANALYSIS OF RESPONSES

5.1 ECO-BUY COORDINATOR

Members were asked to provide details of the 'Key Contact' for ECO-Buy. The Key Contact is the person responsible for managing the ECO-Buy program within council. This is the second year this question has been asked. Environmental staff are the most represented followed by Purchasing staff. Planning, Engineering & Works staff are represented for the first time. Staff managing the ECO-Buy program are still concentrated in the Environment, Purchasing and Waste Management areas, but it is rewarding to see that a broad range of areas are represented. Most purchasing in local government is decentralised and purchasing decisions occur across all departments, so it is important that awareness of ECO-Buy and green purchasing is occurring across a wide range of departments.

DEPARTMENT	2003	2004
Environment	14 (35%)	12 (30%)
Purchasing	11 (27%)	9 (20%)
Waste	9 (22%)	8 (18%)
Infrastructure	3 (7%)	3 (7%)
Tech Services	3 (7%)	
Administration	1 (2%)	
Planning		3 (7%)
Engineering		3 (7%)
Works		2 (4%)
Miscellaneous		3 (7%)



5.2 WORKING GROUPS

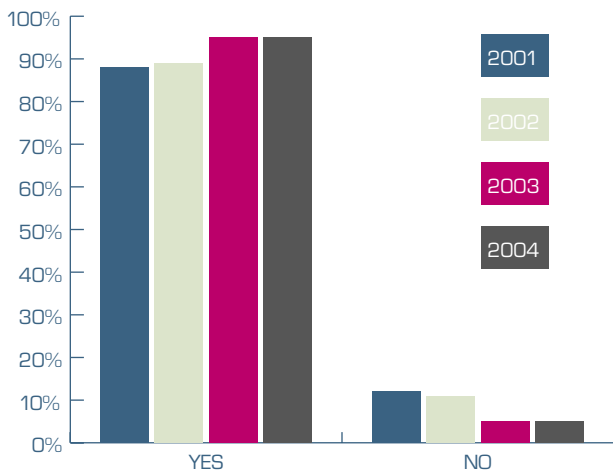
5.2.1 DO YOU HAVE A WORKING GROUP TO IMPLEMENT THE OBJECTIVES OF ECO-BUY?

The establishment of working groups is vital to the implementation of ECO-Buy. The groups are not only responsible for implementing and monitoring the program, but act as an excellent promotional and communication tool for the program to all other departments within council.

Forty-one members (95%) have established or are in the progress of establishing a working group to implement ECO-Buy. This is the same as last year's figures and equal to the best figures received for this indicator and is an excellent result to achieve.

	2001	2002	2003	2004
YES / PROGRESS	22 (88%)	34 (89%)	39 (95%)	41 (95%)
NO	3 (12%)	4 (11%)	2 (5%)	2 (5%)
TOTAL	25	38	41	43

MEMBERS WITH WORKING GROUPS



5.2.2 WHAT DEPARTMENTS DO THEY REPRESENT?

There are approximately 315 staff from 25 different departments represented on the working groups. The largest increase is from Infrastructure and Asset staff. This increase could be attributed to the growing awareness of the strong potential for green products to be used in Infrastructure projects.

Environment professionals are most represented closely followed by Purchasing professionals. A complete list of all staff involved in ECO-Buy working groups is included as Appendix 4.

The continual increase in purchasing staff is very rewarding as it indicates that more purchasing professionals are aware of the need and potential of including green purchasing in their duties as purchasing professionals.

As previously stated, most councils operate decentralised purchasing systems with purchasing decisions made across the entire organisation. To effectively incorporate green purchasing into normal purchasing practices within council, it is essential that staff from across all departments have an awareness of ECO-Buy and know how to 'do' green purchasing. The high numbers of staff involved in working groups and the broad range of departments represented would indicate that ECO-Buy is achieving substantial success in this endeavour.

Dept	2003	2004
Environment	25	35
Purchasing	27	30
Infrastructure / Assets	9	21
Waste	19	19
Administration	12	19
Parks/Gardens/Landscape	11	15
Finance	9	9
I.T.	7	9
Social / Community		9
Engineering	10	8
Planning	8	8
Corporate	8	7
Health	3	6
Works	9	4
Child Services / Family	2	4
Org. Development	4	3
All Departments		3 (apx 90 staff*)

Dept	2003	2004
Building Services/ Maintenance	3	2
Library	2	2
Special projects		2
Stores		2
Media / Communications	2	1
Parking		1
Events / Tourism		1
Human Resources		1
Customer Service	5	
General Manager	2	
Recreation	2	
Miscellaneous	9	4
TOTAL	188	apx 315*

*It is difficult to get an exact number as three members state that 'All Departments' are represented. From the information provided by these members it is estimated that 90+ staff are participating.

5.3 PURCHASING POLICY

All councils commit to adopting a green purchasing policy when becoming members of ECO-Buy . The purchasing policy states clearly council's commitment to give preference to green products. It is a valuable document that is used by staff to validate green purchasing decisions and to strongly encourage other officers within council to give preference to green products.

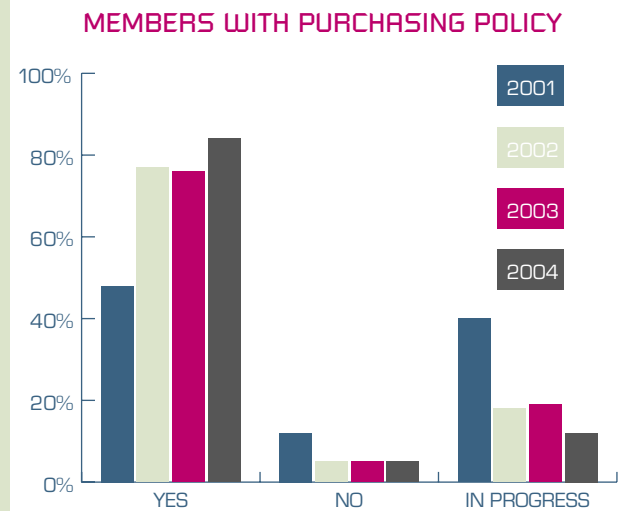
There has been continual growth in the number of members who have a green purchasing policy. Eighty-four percent of ECO-Buy members have already adopted a purchasing policy and a further 12% are in the process of having a policy adopted. Only 5% of members are yet to begin the process of adopting a green purchasing policy.

5.3.1 HAVE YOU DEVELOPED A GREEN PURCHASING POLICY?

- 96% of members had developed or were in the process of developing a green purchasing policy.
- 84% had developed a green purchasing policy.
- 12% were in the process of developing a green purchasing policy.
- 5% had not yet developed a green purchasing policy.

When comparing these figures to previous years it is clear that members, especially new members continue to work through the process of establishing and adopting a green purchasing policy.

	2001	2002	2003	2004
YES	12 (48%)	29 (77%)	31 (76%)	36 (84%)
IN PROGRESS	10 (40%)	7 (18%)	8 (19%)	5 (12%)
NO	3 (12%)	2 (5%)	2 (5%)	2 (5%)



5.4 ACTION PLANS

The development of an action plan is one of the key tasks required from members and assists in planning actions that will increase opportunities for green purchasing within council. Members should complete / review their action plan annually, however most do not complete this task unless ECO-Buy initiates the process and sets dates for the completion and return of the action plans. ECO-Buy did not initiate this process during the reporting period.

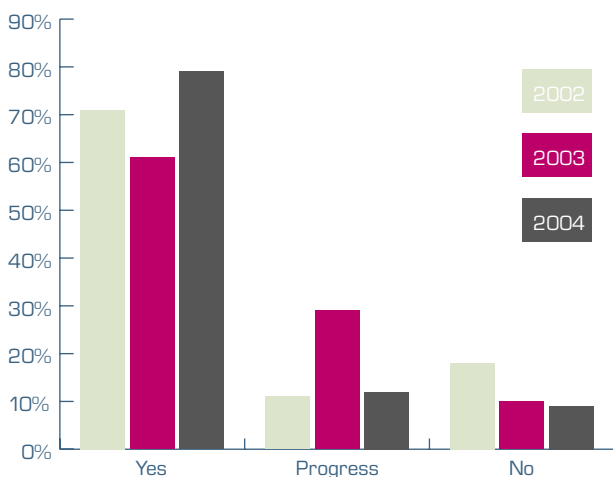
These figures show those members who have completed an action plan. As no process was in place for completion and return of action plans for this reporting period, it does not differentiate between those who have completed an action plan for this reporting period, or those who have completed their plan for previous reporting periods. It does not show which members have updated their action plan during this reporting period.

When new members join ECO-Buy considerable effort is dedicated to providing strong support to ensure their action plan is completed as soon as possible.

5.4.1 DO YOU HAVE AN ACTION PLAN FOR IMPLEMENTING ECO-BUY?

- The number of members with an Action Plan has increased from 61% to 79%.
- 91% of members have completed or are in the process of completing an action plan.
- Five (12%) are in the process of developing an action plan.
- Four (9%) have not developed an action plan.

	2002	2003	2004
YES	27 (71%)	25 (61%)	34 (79%)
IN PROGRESS	4 (11%)	12 (29%)	5 (12%)
NO	7 (18%)	4 (10%)	4 (9%)



5.5 IMPLEMENTATION

5.5.1 HOW HAS YOUR COUNCIL IMPLEMENTED ECO-BUY?

When new members join, they often trial the ECO-Buy program by implementing it in one or more selected departments. After the program has been trialed in these departments and staff have gained confidence in implementing the program, it is often then extended across all departments. There has been a steady increase in the number of members who are now implementing ECO-Buy across all departments.

ECO-Buy aims to make green purchasing part of normal purchasing procedures within councils. The increasing number of members who are implementing ECO-Buy across all departments would indicate we are achieving this aim.

How Implemented	2001	2002	2003	2004
All depts.	9 (36%)	18 (47%)	22 (54%)	25 (58%)
Selected depts.	11 (44%)	7 (18%)	11 (27%)	15 (35%)
Various sites	3 (12%)	4 (11%)	3 (7%)	2 (5%)
Other	1 (4%)	7 (18%)	3 (7%)	-
No answer	1 (4%)	2 (5%)	2 (5%)	1 (2%)

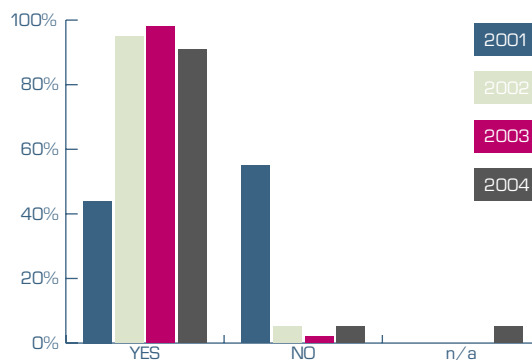
5.5.2 HAS THERE BEEN AN INCREASE IN PURCHASING GREEN PRODUCTS SINCE YOUR MEMBERSHIP OF ECO-BUY?

- Thirty-nine members (91%) reported an increase in purchasing green products since joining ECO-Buy.
- Two members reported no increase of purchasing green products since becoming a member of ECO-Buy (only one of these members has completed a previous report, so it is difficult to know how this answer was determined) and two members did not provide an answer, these two members are recent members of ECO-Buy and had not been members for sufficient time to determine if there was an increase in purchasing.

Membership of ECO-Buy is a key factor in increasing purchasing of green products. Membership raises awareness of the range, quality and availability of green products and introduces members to a network of peers who have first hand experience in purchasing and using green products. These figures are very encouraging and indicate that ECO-Buy is successful in its key aim of increasing purchasing of green products.

	2001	2002	2003	2004
YES	11 (44%)	36 (95%)	40 (98%)	39 (91%)
NO	14 (56%)	2 (5%)	1 (2%)	2 (4.5%)
N/A				2 (4.5%)

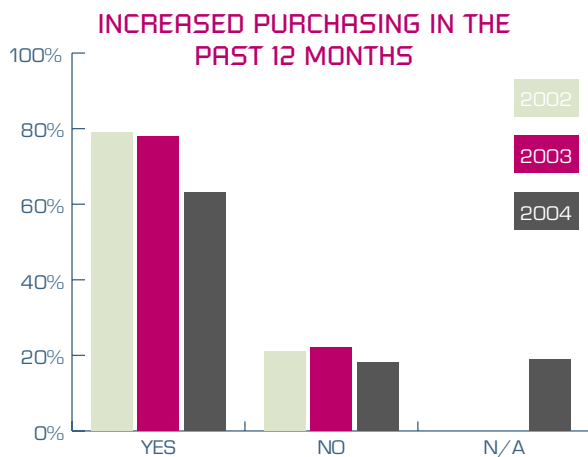
INCREASED PURCHASING SINCE MEMBERSHIP



5.5.3 HAS THERE BEEN A NOTICEABLE INCREASE IN THE PURCHASING OF GREEN PRODUCTS IN THE LAST 12 MONTHS?

Twenty-seven members (63%) have made a noticeable increase in their purchasing of green products in the last 12 months. Eight were unable to provide an answer to this question, as they did not complete a report for the previous year. Of the eight who did not increase expenditure on green products or were unable to determine any increase in expenditure, all but one intend to increase their green purchasing over the next 12 months.

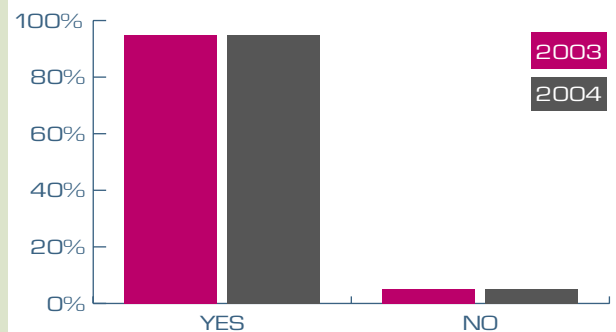
	2002	2003	2004
YES	30 (79%)	32 (78%)	27 (63%)
NO	8 (21%)	9 (22%)	8 (18%)
Unknown			6 (14%)
N/a			2 (5%)



5.5.4 DO YOU EXPECT YOUR ORGANISATION TO INCREASE PURCHASING OF GREEN PRODUCTS IN THE NEXT 12 MONTHS?

These figures are consistent with last year's report and show a genuine intention from members to increase their level of green purchasing. It is very encouraging to note that an overwhelming number of members (95%) expect to increase purchasing of green products over the next 12 months. This indicates that members are feeling confident that they have the ability and resources to increase their purchasing initiatives. As one of the key aims of ECO-Buy is to provide members with the resources and support necessary to increase their green purchasing, these figures would indicate that ECO-Buy is demonstrating real success in this aim.

	2003	2004
YES	39 (95%)	41 (95%)
NO	2 (5%)	2 (5%)



5.6 CONTRACTS / TENDERS

5.6.1 HAVE YOU DEVELOPED CLAUSES SPECIFYING GREEN PRODUCTS IN ANY OF YOUR TENDERS AND / OR CONTRACTS?

There has been a significant increase in the number of members using green specifications in their contracts / tenders from 36% in 2001 to 95% in 2004. This increase is very encouraging. Most large scale purchasing in local government occurs via the tendering process. Having green specifications included in these contracts is one of the most effective ways councils can ensure that preference is given to green products. It is an effective way of influencing the supply change and delivers a clear message to tenderers that council is committed to giving preference to green products.

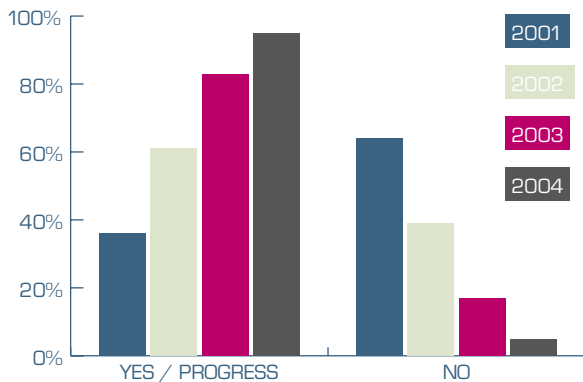
Including green specifications in contracts and tenders is one of the most effective ways of influencing purchasing and ensuring the environmental impacts of products are considered when making purchasing decisions, especially large scale purchasing decisions.

The number of contracts / tenders now including green specifications has increased from 58 to 98 in the last 12 months indicating that not only are more members using green specifications, but are also increasing the number of contracts / tenders that include green specifications.

	2001	2002	2003	2004
YES / PROGRESS	9 (36%)	23 (61%)	34 (83%)	40 (95%)
NO	16 (64%)	15 (39%)	7 (17%)	2 (5%)

Contracts / tenders including a green specification

GREEN SPECIFICATIONS IN CONTRACTS



Tender / Contract	2002	2003	2004
Waste Management (MGB)	11	18	21
Road & Footpath	5	9	21
Construction / Refurb.	1	5	15
Cleaning	2	5	11
Parks / Open space	1		7
All	3	4	5
Traffic Management	1	1	3
Landscaping / Compost / Mulch		2	3
I.T		1	3
Environmental Management			3
Infrastructure		4	2
Land Development			2
Timber			1
Pipes			1

Tender / Contract	2002	2003	2004
Maintenance			1
Stationery	2	1	1
Urban Design	1	2	
Toilet Tissue / Hand Towel		2	
Gravel	1	1	
Toner Cartridges	1	1	
Specify Re-use		1	
Electricity		1	
TOTAL	29	58	98

2002: 29 contracts covering 11 different product categories

2003: 58 contracts covering 16 different product categories

2004: 98 contracts covering 16 different product categories

A complete list of contracts which include green specification is listed in Appendix 5.

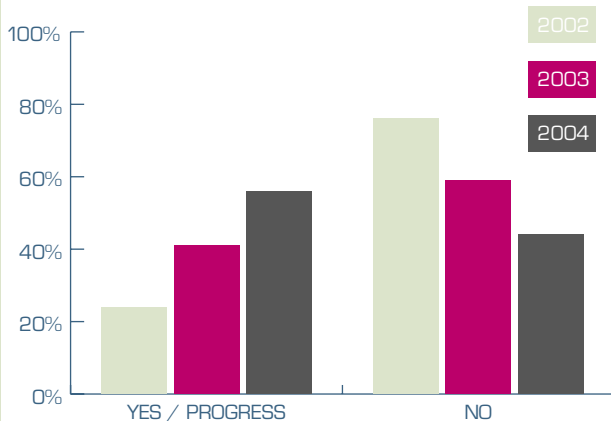
5.7 TRACKING SYSTEMS

5.7.1 DO YOU HAVE A SYSTEM FOR TRACKING PURCHASING OF GREEN PRODUCTS?

Members that have implemented a tracking system to record purchasing of green products continues to increase. Twenty-three members (56%) now report they have a tracking system in place. Members consistently report that the completion of the annual report is a difficult task and the most onerous of their responsibilities as members of ECO-Buy. The absence of a system to track purchasing exacerbates this difficulty. ECO-Buy has conducted training and initiated contact with the major providers of software used to track purchasing in an effort to encourage more members to establish efficient and accurate tracking systems. Members will continue to struggle with the completion of their reports until an effective tracking system is in place.

	2002	2003	2004
YES / PROGRESS	9 (24%)	17 (41%)	23 (56%)
NO	29 (76%)	24 (59%)	19 (44%)

MEMBERS WITH TRACKING SYSTEMS



5.8 PURCHASING SYSTEMS

5.8.1 HOW DOES YOUR PURCHASING SYSTEM OPERATE?

- Only two members (5%) have a centralised purchasing system.
- Forty (93%) have some sort of decentralised purchasing system.
- Twenty-three (51%) have a decentralised purchasing system and 18 (42%) have a combination of centralised and decentralised purchasing systems.

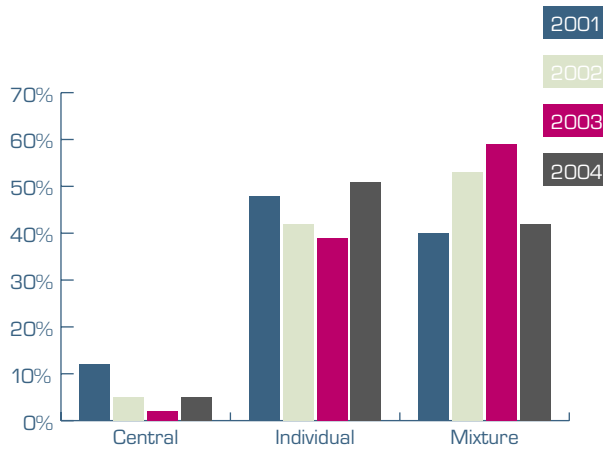
Members consistently report that decentralised purchasing contributes to the difficulty of implementing ECO-Buy and that a centralised purchasing system would make the ECO-Buy program easier to implement.

There does not appear to be any movement away from decentralised purchasing

The absence of centralised purchasing systems provides an explanation for the difficulties members encounter when attempting to track purchasing of green products. In a decentralised purchasing environment purchasing decisions are made across all departments and by a large number of people. Unless all these people are aware of the importance of recording green purchasing, it goes unreported. When it is time to complete the annual report, the ECO-Buy coordinator is then required to follow up each person in every department to collect green purchasing data. In a centralised system, this information could be accessed more quickly and accurately and all data would be stored and maintained centrally.

A decentralised system makes compliance with a green purchasing policy a far more complicated task than a centralised system where purchasing decisions can be more easily controlled as they are made by one central person or department.

Purchasing system	2001	2002	2003	2004
Centralised	3 (12%)	2 (5%)	1 (2%)	2 (5%)
Individual depts	12 (48%)	16 (42%)	16 (39%)	22 (51%)
Mixture	10 (40%)	20 (53%)	24 (59%)	18 (42%)
Unknown				1 (2%)



5.8.2 DOES YOUR COUNCIL HAVE AN ELECTRONIC PURCHASING SYSTEM?

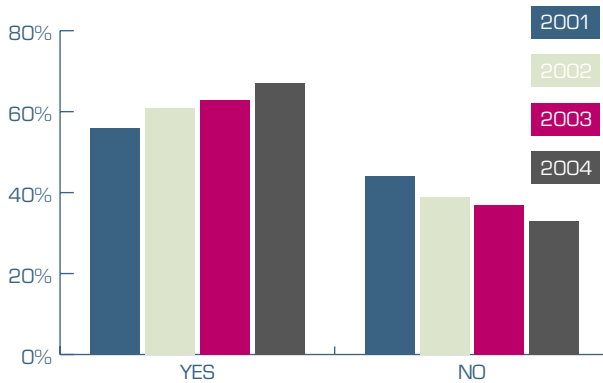
- Twenty-eight members (67%) have an electronic purchasing system and 14 (37%) do not.
- Of those who do have an electronic system, AXS-1 / Computron remains the most widely used (29%).

ECO-Buy arranged a training session for members and the providers of the most commonly used electronic purchasing systems so that members could gain a greater insight into how the system could best be utilised to track purchasing of green products. The software providers were most enthusiastic to participate in the training day and some have gone on to work more closely with members in order to have a clear understanding of their tracking requirements and to modify the software so that these requirements are met.

System	2002	2003	2004
AXS-1/Computron	7	8	9
Authority	3	4	4
Finance One	3	4	4
Oracle	3	3	3
Aus Soft		1	3
Straightbuy		1	2
QSP	1	1	1
Lotus		1	1
People Soft			1
JDE Edwards			1
Corporate Express		1	
FMIS		1	
TAP		1	
Fujitsu	1		
Proclaim	1		
Phoenix	1		
QL	1		
Other	2		
TOTAL	23	26	28

	2001	2002	2003	2004
YES	14 (56%)	23 (61%)	26 (63%)	28 (67%)
NO	11 (44%)	15 (39%)	15 (37%)	14 (33%)

MEMBERS WITH ELECTRONIC PURCHASING SYSTEMS



SURVEY RESULTS

For the second year Section 1 of the Report Cavort includes questions about the implementation of green purchasing within council and members' perception of the support and services provided by ECO-Buy.

These questions allow ECO-Buy to gain a clearer understanding of:

- The major barriers and drivers that influence the implementation of green purchasing.
- Additional resources that would assist councils in their green purchasing endeavours.
- Members' assessment of the services provided by ECO-Buy.

With two years' results now collated, we can begin to see trends and consistencies in the responses. These responses will further inform ECO-Buy on the needs of members and as a result enhance the services ECO-Buy provides to its membership. The results are also used by ECO-Buy to assist in determining program priorities for the next twelve months.

The results provide a fascinating insight into how Victorian local government views green purchasing. It provides incisive comment on members' perception of ECO-Buy and the services it provides to member councils.

The key results from this section of the report are:

- **The major barriers to purchasing green products are:**
 - The additional cost (real or perceived) of green products
 - Lack of knowledge and/or awareness of green products
- **The major incentives to buy green products are:**
 - Council's image and community leadership
 - Environmental
- **The easiest part of implementing ECO-Buy is accessing the support provided by ECO-Buy.**
- **The most difficult part of implementing ECO-Buy is changing staff behaviour.**
- **Implementing ECO-Buy would be easier if:**
 - Councils had more time and resources to dedicate to the program
 - Staff were more committed

• **Members would appreciate more assistance in the following areas:**

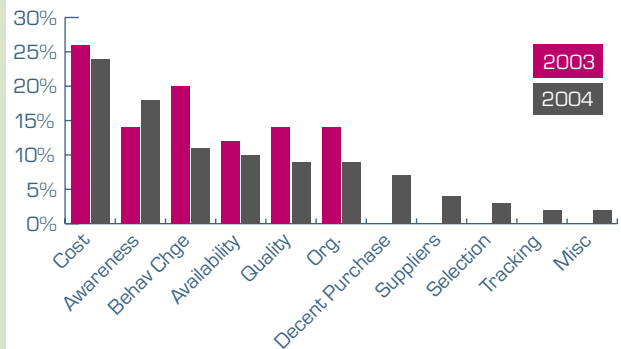
- Staff education / training
- Database of green products

6.1 BARRIERS

The three biggest barriers to your council purchasing green products are:

ISSUE	2003		2004	
COST	30	26%	31	24%
AWARENESS / KNOWLEDGE	17	14%	23	18%
BEHAVIOUR CHANGE	24	20%	14	11%
AVAILABILITY	14	12%	13	10%
QUALITY	17	14%	12	9%
ORGANISATIONAL	17	14%	11	9%
DECENTRALISED PURCHASING			9	7%
SUPPLIERS			5	4%
SELECTION / ASSESSMENT			4	3%
TRACKING			3	2%
MISCELLANEOUS			2	2%

The complete list of responses is provided in Appendix 6

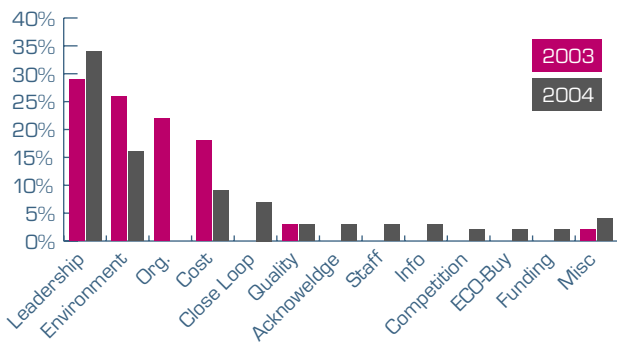


6.2 INCENTIVES

The three biggest incentives for your council to purchase green products are:

ISSUE	2003		2004	
LEADERSHIP / IMAGE	32	29%	42	34%
ENVIRONMENT	28	26%	20	16%
ORGANISATIONAL	23	22%	14	11%
COST	19	18%	11	9%
CLOSE THE LOOP			8	7%
QUALITY OF PRODUCT	3	3%	4	3%

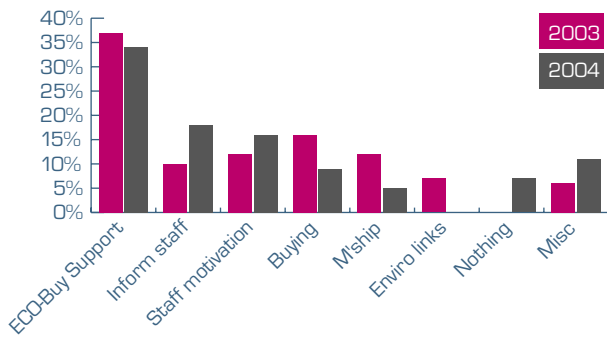
ISSUE	2003		2004	
	Count	Percentage	Count	Percentage
ACKNOWLEDGEMENTS			4	3%
STAFF BENEFITS			4	3%
INFORMATION			4	3%
COMPETITION WITH COUNCILS			2	2%
COMMITMENT TO ECO-BUY			2	2%
FUNDING			2	2%
MISCELLANEOUS	3	2%	5	4%



6.3 EASE OF IMPLEMENTATION

The easiest part of implementing ECO-Buy is:

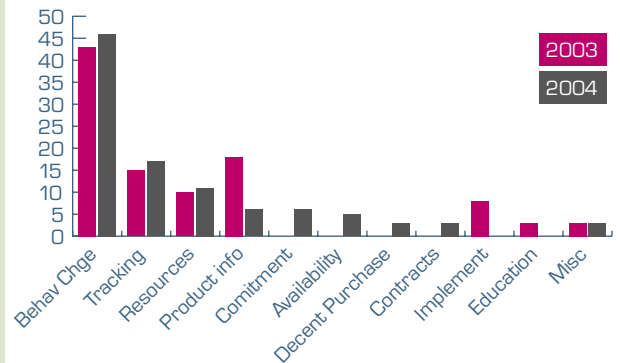
ISSUE	2003		2004	
	Count	Percentage	Count	Percentage
ECO-Buy SUPPORT	16	37%	15	34%
COMMUNICATION	4	10%	8	18%
STAFF MOTIVATION	5	12%	7	16%
BUYING PRODUCTS	7	16%	4	9%
NOTHING			3	7%
MEMBERSHIP / POLICY	5	12%	2	5%
LINKS TO ENVIRONMENT	3	7%		
MISCELLANEOUS	3	6%	5	11%



6.4 IMPLEMENTATION DIFFICULTIES

The hardest part of implementing ECO-Buy is:

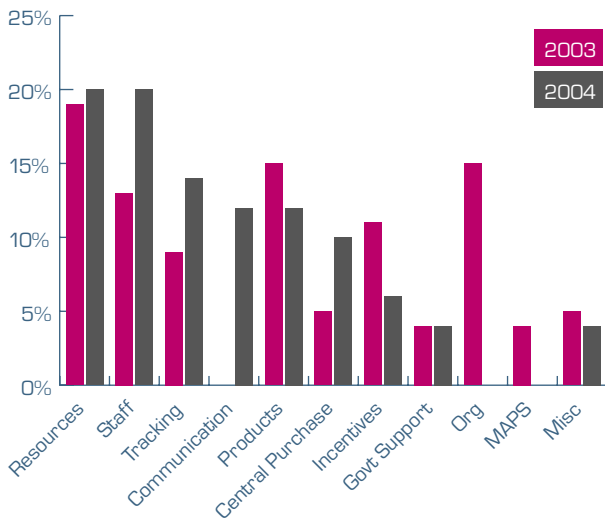
ISSUE	2003		2004	
	Count	Percentage	Count	Percentage
BEHAVIOUR CHANGE	27	43%	30	46%
TRACKING	9	15%	11	17%
RESOURCES	6	10%	7	11%
PRODUCT INFO	11	18%	4	6%
STAFF COMMITMENT			4	6%
AVAILABILITY			3	5%
DECENTRALISED PURCHASING			2	3%
GREENING CONTRACTS			2	3%
IMPLEMENTATION	5	8%		
EDUCATION /COMMUNICATION	2	3%		
MISCELLANEOUS	2	3%	2	3%



6.5 MAKING IT EASIER

Implementing ECO-Buy would be easier if:

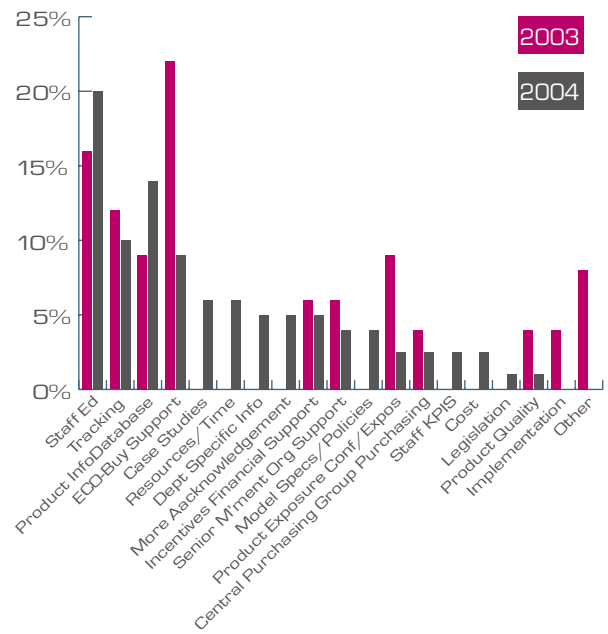
ISSUE	2003		2004	
RESOURCES	10	19%	10	20%
STAFF	7	13%	10	20%
TRACKING	5	9%	7	14%
COMMUNICATION			6	12%
PRODUCTS BETTER PRODUCTS	8	15%	6	12%
CENTRAL PURCHASING	3	5%	5	10%
INCENTIVES / FINANCIAL SUPPORT	6	11%	3	6%
GOVT SUPPORT	2	4%	2	4%
ORGANISATIONAL	8	15%		
MAPS	2	4%		
MISCELLANEOUS	3	5%	2	4%



6.6 ASSISTANCE REQUIRED

Assistance in the following three areas / issues would really help me implementing ECO-Buy in my council.

ISSUE	2003		2004	
STAFF ED	13	16%	16	20%
TRACKING	10	12%	8	10%
PRODUCT INFO DATABASE	7	9%	11	14%
ECO-BUY SUPPORT	18	22%	7	9%
CASE STUDIES			5	6%
RESOURCES / TIME			5	6%
DEPT SPECIFIC INFO			4	5%
MORE ACKNOWLEDGEMENT			4	5%
INCENTIVES FINANCIAL SUPPORT	5	6%	4	5%
SENIOR M'MENT ORG SUPPORT	5	6%	3	4%
MODEL SPECS / POLICIES			3	4%
PRODUCT EXPOSURE CONF / EXPOS	7	9%	2	2.5%
CENTRAL PURCHASING GROUP PURCHASING	3	4%	2	2.5%
STAFF KPIS			2	2.5%
COST			2	2.5%
LEGISLATION			1	1%
PRODUCT QUALITY	3	4%	1	1%
IMPLEMENTATION	3	4%		
OTHER	8	8%		



6.7 IMPORTANT ISSUES

The following issues are important:

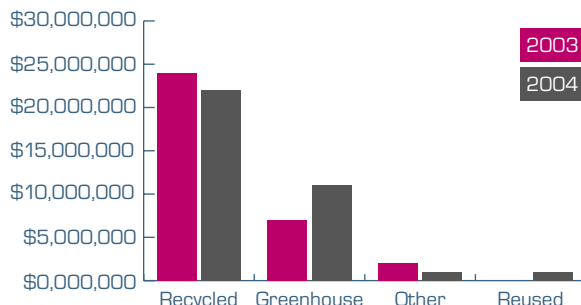
ISSUE	2003		2004	
Recycled products	38	93%	39	91%
Cost of green products	36	88%	39	91%
Water saving products	35	85%	39	91%
Recycled copy paper	34	83%	36	84%
Greenhouse friendly products	33	80%	36	84%
Buying local	34	83%	35	81%
Energy saving products	35	85%	32	74%
Quality of green products	35	85%	31	72%
Fuel efficient vehicles	30	73%	26	60%
Disposal of products	30	73%	23	53%
Resource conservation	29	71%	23	53%
Non-toxic cleaning products	24	59%	22	51%
Alternative fuel vehicles	20	49%	21	49%
Product durability	31	76%	21	49%
Green organic products	23	56%	18	42%
Green building products	19	46%	18	42%
Non-toxic weed control	18	44%	18	42%
Minimal packaging	24	59%	16	37%
Recyclable packaging	24	59%	16	37%
Non-toxic pest control	17	41%	14	33%
Indoor air quality	15	37%	12	28%
Transportation of products	11	27%	11	26%
Product stewardship	14	34%	10	23%
Certified organic products	9	22%	9	21%
Non-genetically modified food products	7	17%	7	16%

EXPENDITURE

In this report, EXPENDITURE is divided into four categories– recycled, greenhouse friendly, other green and reused. Comments on the total expenditure are discussed first followed by comments on each of the four separate categories.

7.1 TOTAL GREEN PRODUCTS PURCHASED

- Members spent a total of \$36,987,554.95 on green products during 2004 compared to \$33,530,428 in 2003 - an increase of \$3,203,760.
- \$22,670,555.69 was spent on recycled content products compared to \$24,533,042 the previous year (decrease \$1,862,486.31).
- \$11,341,948.88 was spent on greenhouse friendly products compared to \$7,933,447 in FY 2003 (increase \$2,115,853).
- \$1,679,981.50 was spent on 'other' green products compared to \$1,063,938 the previous year (increase (\$616,043)).
- \$1,295,068.88 was spent on reused products. This was the first year reused products were included in the report, so no comparative data is available.



7.1.1 TOTAL AMOUNT SPENT ON GREEN PRODUCTS

RECYCLED	2003	2004
Compost & Mulch	\$1,456,945.40	\$1,193,927.98
Parks & Gardens	\$591,074.51	\$546,194.66
Playground	\$364,397.00	\$300,351.60
Office Products	\$252,130.45	\$352,569.43
Paper	\$2,210,100.23	\$2,692,968.12
Waste Management	\$11,253,978.01	\$11,648,135.45
Road & Footpath	\$7,462,574.16	\$5,046,481.32
Traffic Management	\$461,287.56	\$361,720.43
Building & Construction	\$246,354.00	\$94,750.00

RECYCLED	2003	2004
Fleet Management	\$221,653.82	\$155,880.13
Miscellaneous	\$12,547.70	\$277,576.57
Sub Total	\$24,533,042.84	22,670,555.69
GREENHOUSE	2003	2004
Energy Star	\$1,172,702.05	\$2,418,839.08
Energy Rated	\$63,056.00	\$149,779.00
Energy Saving		\$156,415.10
Gas Energy Rated	\$38,892.00	\$39,114.00
Lighting	\$499,417.12	\$315,812.09
Hot Water Saving	\$57,569.79	\$129,759.09
Vehicles	\$5,116,610.00	\$7,927,764.61
Building & Construction	\$581,200.00	\$68,558.00
Greenhouse Friendly Certified	\$0.00	\$20,441.96
Miscellaneous		\$115,465.95
Sub Total	\$7,933,447.22	\$11,341,948.88
'OTHER' GREEN	2003	2004
Indoor	\$15,702.00	\$33,319.50
Outdoor	\$276,360.00	\$471,124.63
Building & Construction	\$420,000.00	\$68,547.34
Water Saving	\$238,821.00	\$771,159.16
Cleaning	\$53,055.46	\$47,907.58
Miscellaneous	\$60,000.00	\$287,923.29
Sub Total	\$1,063,938.46	\$1,679,981.50
REUSED	2003	2004
Reused		\$945,408.88
Refurbished		\$349,660.00
Sub Total		\$1,295,068.88
TOTAL	\$33,530,428.52	\$36,987,554.95

7.1.2 TOTAL RANGE OF GREEN PRODUCTS PURCHASED

A total of 316 different green products were purchased by members during 2004. This indicates not only an increasing range of green products available, but also members' willingness to purchase previously untried green products. Hopefully this shows growing confidence in the quality of green products now on the market.

2001*	2002*	2003	2004
76	112	223	316

*recycled products only

For a complete listing of products purchased and amounts spent on each product refer to Appendix 1.

7.2 RECYCLED CONTENT PRODUCTS (RCP)

For the first time since 2001 a decrease in the amount spent on RCPs has been reported. Last year 40 members spent a total of \$24,533,042 on RCPs, this year the 42 members who completed this section of the report spent a total of \$22,670,555.69 on RCPs.

There was a significant decrease in the amount spent on Road & Footpath products, from \$7,462,574 to \$5,046,481 – almost a \$2.5 million decrease. This is most likely due to members not undertaking a major road/footpath project using RCPs during the reporting period. It is interesting to note that 21 members reported they now include a green specification in their road & footpath construction projects – the most rapidly growing area of including a green specification. It is reasonable to assume there will be an increase in expenditure on recycled content road & footpath construction products when these contracts come into use.

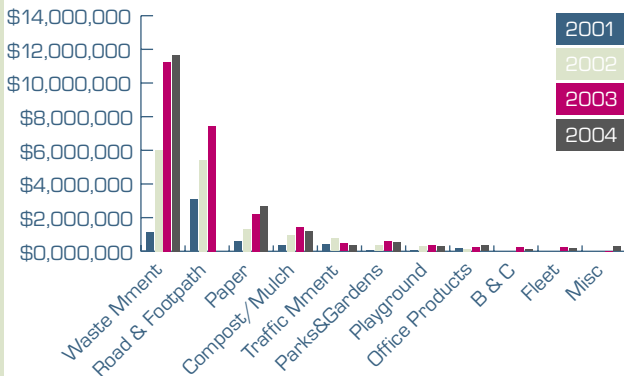
For the third consecutive year members once again spent most on Waste Management products. This is consistent with the statistics for inclusion of green specifications in waste management contracts. For the past three years Waste Management has been the area scoring highest for inclusion of green specifications in the contract. Many members are updating their waste management collection systems to align with EcoRecycle's Best Practice Kerbside Waste Management Guidelines. These guidelines recommend councils provide three mobile garbage bins (MGBs) for kerbside collection of waste/recycling/green waste. This often requires councils to purchase additional MGBs and it has now become normal practice to specify for recycled content MGBs when developing a tender for the purchase of MGBs. This is an excellent example of how ECO-Buy has influenced purchasing practices across the whole of the sector. Prior to ECO-Buy's existence, very few councils had specified for recycled content MGBs. Now with the development of model specifications and the sharing of other members' successful experience specifying for recycled content MGBs, the sector has embraced this specification, and it has become normal practice across the entire sector.

The large increase in 'Miscellaneous' is due to the inclusion of the purchase of a second hand front-end loader. It was determined that this was the most appropriate category for the inclusion of this purchase as it does not sit more comfortably in any other category.

Expenditure on Paper increased for the third consecutive year, though not as dramatic an increase as in previous years.

There was a significant decrease in the purchase of compost / mulch products from \$1.4 million to \$1.1 million. It is interesting to note that apx. \$400,000 expenditure on mulch has been reported in the 'Reuse' category, which may mean that members previously included their reuse of mulch in the 'Recycled' category prior to the development of the 'Reuse' category.

EXPENDITURE ON RECYCLED PRODUCTS



7.2.1 NUMBER OF MEMBERS PURCHASING RECYCLED CONTENT PRODUCTS

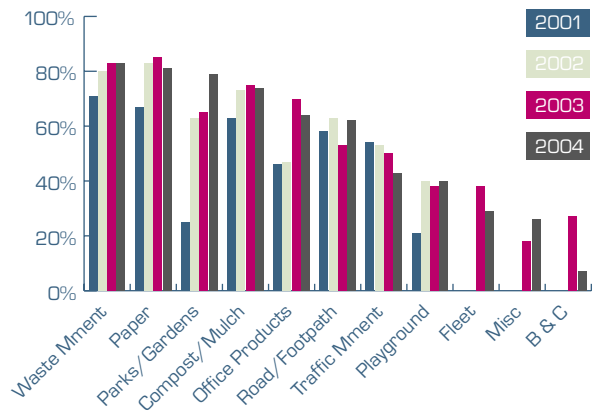
Waste Management products are the most commonly purchased RCP. Thirty-five members (83%) purchased recycled waste management products. This was closely followed by paper products (34 members / 81%). For the fourth consecutive year, either Waste Management or Paper has been the most commonly purchased RCPs.

There has been an increase in the number of members purchasing Parks & Gardens products (65% to 79%) even though there has been a slight decrease in expenditure on these products.

Building & Construction products experienced a significant drop in popularity, down from 27% in 2003 to 7% in 2004, and remained for the second consecutive year the least purchased RCP.

	2001	2002	2003	2004
Waste Management	17 (71%)	24 (80%)	33 (83%)	35 (83%)
Paper	16 (67%)	25 (83%)	34 (85%)	34 (81%)
Parks & Gardens	6 (25%)	19 (63%)	26 (65%)	33 (79%)
Compost & Mulch	15 (63%)	22 (73%)	30 (75%)	31 (74%)
Office Products	11 (46%)	14 (47%)	28 (70%)	27 (64%)
Road & Footpath	14 (58%)	19 (63%)	21 (53%)	26 (62%)
Traffic Management	13 (54%)	16 (53%)	20 (50%)	18 (43%)
Playground	5 (21%)	12 (40%)	15 (38%)	17 (40%)
Fleet M'ment			15 (38%)	12 (29%)
Build & Construct			11 (27%)	3 (7%)
Miscellaneous			7 (18%)	11 (26%)

NUMBER OF MEMBERS PURCHASING RECYCLED PRODUCTS



7.2.2 RANGE OF RECYCLED CONTENT PRODUCTS (RCPs) PURCHASED

The range of RCPs purchased is steadily increasing. Seventy-six different products were purchased in 2001; this increased to 169 different products in 2004. This increase not only reflects the increasing range of RCPs available, but also members' willingness to purchase products previously not purchased. This could be due to ECO-Buy actively providing numerous forums where members are encouraged to share their purchasing experiences, thus enabling other members to have confidence in purchasing RCPs not previously purchased because of the positive experience demonstrated by their peers.

ECO-Buy also actively encourages suppliers to provide guarantees and warranties for their products so members are able to feel more comfortable and confident in purchasing products they may not have previous experience with.

2001	2002	2003	2004
76	112	138	169

7.3 GREENHOUSE FRIENDLY PRODUCTS

Greenhouse friendly products are defined as those that create fewer greenhouse gas emissions at one or more stages of their life-cycle. It should be noted that the majority of RCPs can also be classed as greenhouse friendly, as products made from recycled materials generally create fewer greenhouse gasses than those made from virgin resources.

Members were asked to class the following products as greenhouse friendly only if the stated criteria were met.

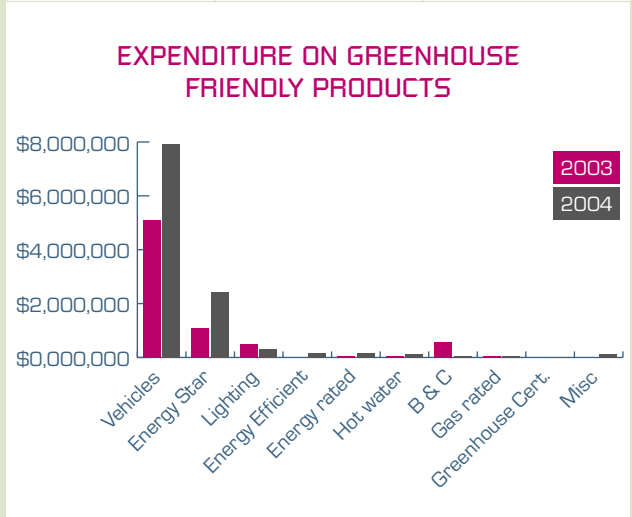
- Energy Star – only if this feature was enabled or activated.
- Energy Rated – only four star and above.
- Gas Energy Rated -only four star and above.
- Hot Water Saving – only four A and above.
- Fuel Efficient Vehicles – only four cylinders or less and purchased to replace larger cylinder vehicles.

This is the second year members have been asked to report on their purchasing of greenhouse friendly products, making this the first year comparative data is available.

- There has been a significant increase in purchasing of greenhouse friendly products from \$7.5 million in 2003 to \$11.3 million in 2004.
- Expenditure on vehicles experienced the greatest increase from \$5.1 million in 2003 to \$7.9 million in 2004 and remains the highest expenditure product.
- Energy Star products were again ranked second and experienced an increase in expenditure from \$1.1 million in 2003 to \$2.4 million in 2004.
- Members spent the least (\$20,441) on Greenhouse Certified products.

*a complete listing of all greenhouse friendly products is included in Appendix 1

PRODUCT	2003	2004
Energy Star	\$1,172,702.05	\$2,418,839.08
Energy Rated	\$63,056.26	\$149,779.00
Energy Efficient		\$156,415.10
Gas Energy Rated	\$38,829.00	\$39,114.00
Lighting	\$499,417.12	\$315,812.09
Hot Water Saving	\$57,699.79	\$129,759.09
Vehicles	\$5,116,610.00	\$7,927,764.61
Build & Construct	\$581,200	\$68,558.00
Greenhouse Certified	-	\$20,441.96
Misc		\$115,465.95
TOTAL	\$7,529,514.22	\$11,341,948.88



7.3.1 NUMBER OF MEMBERS PURCHASING GREENHOUSE FRIENDLY PRODUCTS

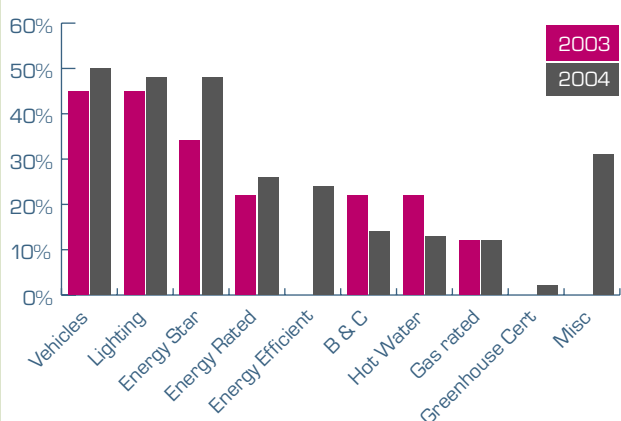
Vehicles are the most commonly purchased greenhouse friendly product. Fifty percent of members purchased this product. Energy Star and Lighting are the second most commonly purchased products with 48% of members purchasing them. These figures are consistent with the previous year where these three categories were also the most commonly purchased greenhouse friendly products.

There was a decrease in purchasing Building & Construction and Hot Water Saving products.

Greenhouse Certified products were the least purchased with only one member purchasing these products.

PRODUCT	2003	2004
Vehicles	18 (45%)	21 (50%)
Lighting	18 (45%)	20 (48%)
Energy Star	14 (34%)	20 (48%)
Energy Rated	9 (22%)	11 (26%)
Energy Efficient		10 (24%)
Build & Construct	9 (22%)	6 (14%)
Hot Water Saving	9 (22%)	6 (13%)
Gas Energy Rated	5 (12%)	5 (12%)
Greenhouse Certified	-	1 (2%)
Miscellaneous		13 (31%)

NUMBER OF MEMBERS PURCHASING GREENHOUSE FRIENDLY PRODUCTS



7.3.2 RANGE OF GREENHOUSE FRIENDLY PRODUCTS PURCHASED

2003	2004
51	65

The range of greenhouse friendly products purchased increased from 51 in 2003 to 65 in 2004. For a complete list of greenhouse friendly products purchased refer to Appendix 1.

7.4 'OTHER' GREEN PRODUCTS

'Other' green products are those that have a lesser or reduced affect on human health and/or the environment when compared with competing products or services that serve the same purpose, but do not fit in the recycled or greenhouse friendly categories. It should be noted that both recycled content products and greenhouse friendly products can also be classed as green products.

Where there is ambiguity about the 'greenness' of the products, members are instructed to specify the environmental / human health benefit of that particular product. ECO-Buy checks the validity of these products before including them in the report.

This is the second year members were asked to report on purchasing of 'other' green products, making this the first year that comparative data is available.

Members' expenditure on 'other' green products has increased from \$1,063,398 in 2003 to \$1,679,981 in 2004.

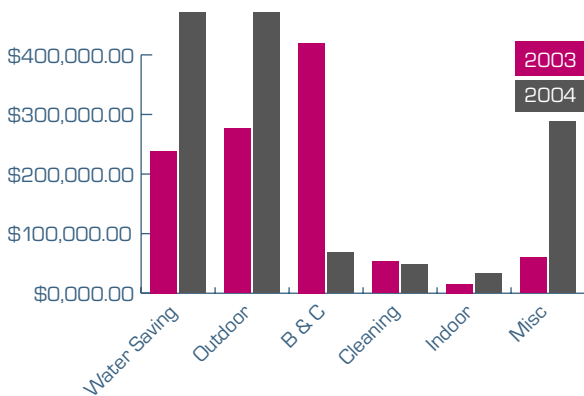
There was a significant increase in the amount spent on water saving products from \$239,00 in 2003 to \$771,000 in 2004.

A large proportion of 'miscellaneous' was expenditure on paper products - predominantly printing paper.

There was a significant decrease in the amount spent on Building and Construction products, down from \$420,000 in 2003 to \$68,000 in 2004. This is due to one member undertaking a major construction project last reporting period where concerted effort was made to ensure that the project was 'green' and green materials where specified for and used whenever possible.

PRODUCT	2003	2004
WATER SAVING	\$238,821	\$771,159
OUTDOOR	\$276,360	\$471,124
B & C	\$420,000	\$68,547
CLEANING	\$53,055	\$47,907
INDOOR	\$15,702	\$33,319
MISCELLANEOUS	\$60,000	\$287,923
TOTAL	\$1,063,938	\$1,679,981

EXPENDITURE ON OTHER GREEN PRODUCTS



7.4.1 NUMBER OF MEMBERS PURCHASING 'OTHER' GREEN PRODUCTS

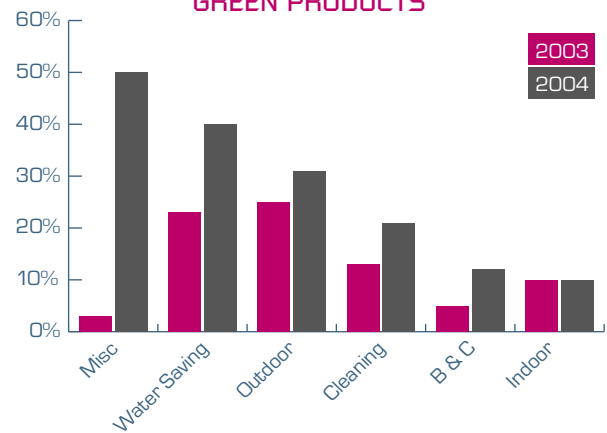
Water Saving products were the most commonly purchased 'Other' green products with 43% of members purchasing these products. Twice as many members purchased Water Saving products compared to the previous year.

There was an increase in the number of members purchasing 'Other' green products in all product categories.

The large increase in the number of members purchasing 'Miscellaneous' products can be attributed to the growing awareness of the range of 'Other' green products available that were not included in this year's reporting form. These additional products will be included and categorised in next year's reporting form.

PRODUCT	2003	2004
WATER SAVING	9 (23%)	18 (43%)
OUTDOOR	10 (25%)	13 (31%)
CLEANING	5 (13%)	10 (24%)
B & C	2 (5%)	5 (12%)
INDOOR	4 (10%)	4 (10%)
MISCELLANEOUS	1 (3%)	21 (50%)

NUMBER OF MEMBERS PURCHASING OTHER GREEN PRODUCTS



7.4.2 NUMBER OF 'OTHER' GREEN PRODUCTS PURCHASED

The range of 'Other' green products purchased has increased from 34 in 2003 to 58 in 2004. It is expected the range of 'other' green products will continue to grow as new products are introduced to the market and members gain greater confidence in purchasing them.

2003	2004
34	58

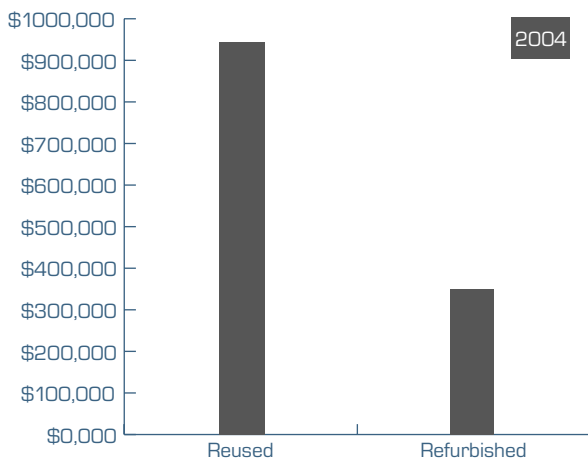
7.5 REUSED PRODUCTS

Reused products are those that councils reuse within their operations instead of disposing of and buying new replacement products; for example mulch, crushed rock, asphalt, computers. The dollar value of the reused product was determined by valuing the product at current market rates.

This is the first year this category has been included in the reporting form, and has been added because many members reuse products as an alternative to disposing of and purchasing new products in their place. This is an excellent alternative to buying new products and as such, members should be acknowledged for their efforts in this area. Reusing products is considered 'green' as it requires no resources to extract materials to make a new product, none to manufacture a new product, and minimises waste as products are being reused.

Members spent \$1,295,068.88 on reused products. Mulch, asphalt and computers dominate this category. For a complete list of the products included in this category, please refer to Appendix 1.

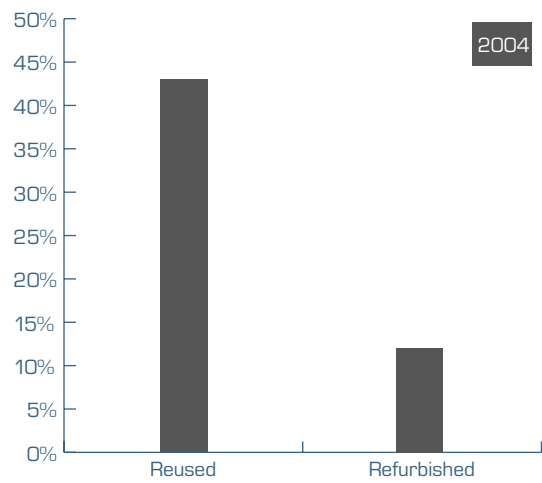
REUSED	2004
Reused	\$945,408.88
Refurbished	\$349,660.00
TOTAL	\$1,295,068.88



7.5.1 NUMBER OF MEMBERS REUSING PRODUCTS

Reused products are the most commonly reported product in this category and mulch is the most commonly reused product. Forty-three percent of members reported reusing products during this reporting period.

PRODUCT	2004
Reused	18 (43%)
Refurbished	5 (12%)



7.5.2 NUMBER OF PRODUCTS REUSED

Members reported they reused 18 different products in this category during the 2004 reporting year.

2004
18

7.6 TOTAL EXPENDITURES

7.6.1 TOTAL EXPENDITURE FY 2003 – 2004

COUNCIL RECYCLED CONTENT PRODUCTS

GREENHOUSE FRIENDLY PRODUCTS

	COMPOST & MULCH Sub Total	PARKS & GARDENS Sub Total	PLAYGROUND Sub Total	OFFICE Sub Total	PAPER Sub Total	WASTE M'VMENT Sub Total	ROAD & FOOTPATH Sub Total	TRAFFIC M'VMENT Sub Total	B & C Sub Total	FLEET M'VMENT Sub Total	MISC Sub Total	RECYCLED TOTAL	ENERGY STAR Sub Total	ENERGY RATED Sub Total	ENERGY EFFICIENT Sub Total	GAS RATED Sub Total
A	\$6,550	\$0	\$7,740	\$6,432	\$7,557	\$246	\$180	\$9,060	\$0	\$0	\$0	\$37,764	\$6,600	\$0	\$0	\$0
C	\$48,533	\$23,028	\$4,800	\$12,647	\$344,979	\$1,920,317	\$142,008	\$0	\$0	\$74,852	\$10,902	\$2,582,066	\$0	\$4,950	\$2,205	\$0
Y	\$29,897	\$0	\$712	\$3,703	\$41,149	\$101,777	\$3,064	\$21,935	\$0	\$0	\$0	\$202,235	\$3,285	\$0	\$0	\$0
AH	\$1,800	\$1,253	\$0	\$26,998	\$83,282	\$476,291	\$89,486	\$0	\$0	\$0	\$0	\$679,109	\$0	\$0	\$0	\$0
D	\$0	\$0	\$0	\$0	\$97,042	\$1,972,744	\$0	\$0	\$16,250	\$0	\$0	\$2,086,036	\$45,972	\$78,400	\$0	\$11,700
E	\$400	\$0	\$0	\$1,380	\$800	\$3,000	\$1,485	\$1,000	\$3,500	\$0	\$840	\$12,405	\$3,000	\$0	\$0	\$0
AI	\$454	\$39,074	\$0	\$1,210	\$2,948	\$0	\$0	\$35,042	\$0	\$0	\$0	\$78,728	\$0	\$0	\$0	\$0
F	\$900	\$23,169	\$7,500	\$0	\$31,101	\$99,380	\$47,365	\$0	\$0	\$1,066	\$0	\$210,481	\$60,300	\$0	\$0	\$0
Z	\$260,792	\$10,625	\$28,424	\$14,151	\$92,998	\$1,571	\$26,000	\$30,408	\$0	\$4,200	\$0	\$469,167	\$0	\$0	\$0	\$0
H	\$0	\$500	\$18,000	\$0	\$60,533	\$2,166,906	\$0	\$14,980	\$0	\$1,728	\$0	\$2,262,647	\$0	\$0	\$0	\$0
J	\$76,864	\$31,431	\$26,886	\$22,927	\$186,060	\$0	\$22,600	\$58,000	\$0	\$0	\$20	\$424,788	\$10,460	\$0	\$10,000	\$0
AJ	\$0	\$18,300	\$0	\$54,478	\$51,500	\$470,000	\$0	\$0	\$75,000	\$0	\$0	\$669,278	\$0	\$0	\$97,000	\$0
AK	\$39,776	\$29,270	\$6,380	\$11,193	\$37,140	\$80,000	\$32,048	\$45,655	\$0	\$0	\$0	\$281,462	\$169,400	\$0	\$0	\$0
AU	\$1,750	\$0	\$0	\$12,535	\$1,378	\$10,075	\$16,500	\$0	\$0	\$0	\$0	\$42,238	\$102,647	\$570	\$0	\$0
K	\$0	\$0	\$0	\$0	\$5,913	\$0	\$440	\$2,370	\$0	\$0	\$0	\$8,723	\$0	\$0	\$0	\$0
AA	\$0	\$15,000	\$0	\$0	\$5,389	\$97,916	\$0	\$0	\$0	\$0	\$8,000	\$126,305	\$385,800	\$0	\$2,700	\$0
AB	\$8,320	\$38,743	\$57,125	\$9	\$163,600	\$129,440	\$0	\$0	\$0	\$16,300	\$4,150	\$417,687	\$275,047	\$0	\$0	\$5,814
AC	\$18,000	\$2,000	\$0	\$8,000	\$9,900	\$0	\$0	\$0	\$0	\$0	\$0	\$37,900	\$6,400	\$0	\$0	\$0
AD	\$9,202	\$2,206	\$6,000	\$2,708	\$195,035	\$0	\$173,204	\$0	\$0	\$0	\$0	\$388,354	\$80,000	\$0	\$0	\$0
AP	\$48,297	\$5,300	\$0	\$0	\$2,830	\$108,356	\$925,000	\$0	\$0	\$400	\$0	\$1,090,183	\$0	\$57,280	\$0	\$3,600
AD	\$111,160	\$6,600	\$0	\$0	\$5,414	\$61,011	\$0	\$0	\$0	\$1,740	\$0	\$185,925	\$100,541	\$678	\$0	\$0
L	\$29,000	\$21,600	\$20,000	\$237	\$178,015	\$220,542	\$0	\$0	\$0	\$0	\$0	\$469,394	\$76,420	\$0	\$0	\$0
M	\$70,000	\$3,000	\$3,000	\$0	\$31,000	\$4,200	\$30,000	\$21,000	\$0	\$0	\$0	\$162,200	\$0	\$0	\$0	\$0
AE	\$26,000	\$28,000	\$0	\$28,710	\$178,197	\$12,034	\$50,000	\$25,900	\$0	\$10,500	\$0	\$359,341	\$0	\$2,000	\$0	\$1,000
N	\$11,535	\$2,114	\$0	\$0	\$0	\$0	\$876	\$2,600	\$0	\$0	\$0	\$17,125	\$0	\$0	\$0	\$0
AF	\$37,488	\$20,168	\$200	\$373	\$137,939	\$111,263	\$9,768	\$0	\$0	\$31	\$1,031	\$318,261	\$233,257	\$0	\$0	\$17,000
AQ	\$0	\$0	\$0	\$424	\$0	\$5,264	\$0	\$0	\$0	\$0	\$0	\$5,687	\$0	\$0	\$0	\$0
O	\$32,499	\$1,060	\$0	\$36,740	\$113,499	\$296,274	\$28,160	\$0	\$0	\$0	\$0	\$508,232	\$0	\$0	\$0	\$0
AG	\$0	\$11,800	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$10	\$12,810	\$0	\$0	\$200	\$0
AR	\$455	\$942	\$0	\$4,519	\$3,623	\$29,744	\$0	\$6,580	\$0	\$353	\$248,250	\$294,466	\$42,667	\$2,001	\$5,009	\$0
P	\$7,000	\$6,740	\$0	\$98	\$221,928	\$873,176	\$2,500	\$3,000	\$0	\$0	\$0	\$1,114,443	\$0	\$0	\$0	\$0
Q	\$73,000	\$124,000	\$30,000	\$30	\$34,787	\$625,429	\$0	\$10,000	\$0	\$0	\$159	\$897,405	\$361	\$0	\$0	\$0
AL	\$16,705	\$3,200	\$0	\$0	\$100	\$133,385	\$37,000	\$0	\$0	\$29,110	\$0	\$219,500	\$472,955	\$700	\$38,000	\$0
R	\$0	\$0	\$0	\$3,000	\$0	\$9,800	\$0	\$0	\$0	\$0	\$0	\$12,800	\$0	\$0	\$0	\$0
AV	\$10,423	\$18,000	\$8,305	\$3	\$84,135	\$1,218,285	\$0	\$0	\$0	\$0	\$0	\$1,339,151	\$0	\$800	\$0	\$0
S	\$32,500	\$13,500	\$0	\$0	\$0	\$45,650	\$354,350	\$33,441	\$0	\$15,600	\$0	\$495,041	\$0	\$1,000	\$0	\$0
T	\$0	\$7,510	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$3,771	\$11,781	\$0	\$0	\$500	\$0
AS	\$44,424	\$10,289	\$0	\$0	\$0	\$0	\$194,000	\$40,250	\$0	\$0	\$0	\$288,963	\$0	\$0	\$0	\$0
U	\$137,706	\$4,100	\$69,780	\$41,136	\$56,181	\$129,072	\$2,843,160	\$500	\$0	\$0	\$0	\$3,281,635	\$327	\$0	\$451	\$0
V	\$0	\$2,160	\$0	\$1,930	\$171,286	\$170,671	\$11,658	\$0	\$0	\$0	\$0	\$357,705	\$0	\$0	\$350	\$0
X	\$2,500	\$21,514	\$5,500	\$57,000	\$55,730	\$30,550	\$5,630	\$0	\$0	\$0	\$444	\$178,868	\$343,400	\$1,400	\$0	\$0
AT	\$0	\$0	\$0	\$0	\$0	\$32,267	\$0	\$0	\$0	\$0	\$0	\$32,267	\$0	\$0	\$0	\$0
	\$1,193,928	\$546,195	\$300,352	\$352,569	\$2,692,968	\$11,648,135	\$5,046,481	\$361,720	\$94,750	\$155,880	\$277,577	\$22,670,556	\$2,418,839	\$149,779	\$156,415	\$39,114

OTHER' GREEN PRODUCTS																	RE-USED PRODUCTS		
LIGHTING Sub Total	HOT WATER SAVING Sub Total	VEHICLES Sub Total	B & C Sub Total	GREENHOUSE CERTIFIED Sub Total	MISC Sub Total	GREENHOUSE TOTAL	INDOOR Sub Total	OUTDOOR Sub Total	B & C Sub Total	WATER SAVING Sub Total	MISC Sub Total	GREEN' TOTAL	REUSED Sub Total	REFURBISHED Sub Total	REUSED TOTAL				
\$43	\$0	\$0	\$0	\$0	\$0	\$6,643	\$0	\$0	\$0	\$0	\$0	\$0	\$7,109	\$0	\$7,109	\$51,516			
\$22,265	\$31,800	\$894,522	\$1,450	\$0	\$6,600	\$963,792	\$0	\$0	\$0	\$0	\$7,252	\$10,852	\$871	\$0	\$871	\$3,557,581			
\$0	\$0	\$0	\$0	\$0	\$1,640	\$4,925	\$0	\$4,400	\$0	\$0	\$36,272	\$40,672	\$216,386	\$0	\$216,386	\$464,218			
\$0	\$0	\$482,433	\$0	\$0	\$0	\$482,433	\$19	\$0	\$500	\$0	\$8,820	\$12,389	\$13,310	\$0	\$13,310	\$1,187,241			
\$148,667	\$20,300	\$0	\$0	\$0	\$0	\$305,039	\$0	\$28,820	\$0	\$1,500	\$130	\$78,548	\$15,510	\$0	\$15,510	\$2,485,133			
\$815	\$0	\$14,000	\$0	\$0	\$100	\$17,915	\$0	\$0	\$0	\$1,200		\$6,200	\$0	\$0	\$0	\$36,520			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$78,728			
\$0	\$0	\$0	\$5,000	\$0	\$0	\$65,300	\$0	\$0	\$0	\$0	\$9,296	\$9,296	\$9,540	\$0	\$9,540	\$294,617			
\$0	\$0	\$780,000	\$0	\$0	\$0	\$780,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,249,167			
\$0	\$0	\$344,655	\$0	\$0	\$0	\$344,655	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,607,302			
\$4,024	\$44,600	\$2,276,591	\$4,259	\$0	\$4,800	\$2,354,734	\$0	\$0	\$0	\$0	\$6,879	\$70,090	\$27,700	\$0	\$27,700	\$2,877,313			
\$0	\$0	\$0	\$0	\$0	\$0	\$97,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$766,278			
\$9,015	\$0	\$193,459	\$0	\$0	\$0	\$371,874	\$0	\$52,435	\$0	\$0	\$0	\$299,435	\$0	\$309,760	\$309,760	\$1,262,531			
\$857	\$0	\$0	\$0	\$0	\$0	\$104,074	\$0	\$10	\$0	\$0	\$0	\$10	\$8,800	\$3,300	\$12,100	\$158,422			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,723			
\$0	\$0	\$392,810	\$0	\$0	\$0	\$781,310	\$0	\$0	\$0	\$9,426	\$1,000	\$10,426	\$1,328	\$1,000	\$2,328	\$920,369			
\$21,075	\$32,600	\$1,313,000	\$0	\$0	\$7,419	\$1,654,955	\$0	\$53,915	\$112	\$193	\$1,776	\$151,575	\$153,210	\$0	\$153,210	\$2,377,428			
\$0	\$0	\$60,000	\$0	\$0	\$0	\$66,400	\$0	\$0	\$0	\$0			\$124,800	\$0	\$124,800	\$229,100			
\$188	\$0	\$210,500	\$4,849	\$0	\$1,000	\$296,537	\$70	\$52,920	\$0	\$0	\$4,452	\$209,752	\$12,617	\$0	\$12,617	\$907,260			
\$1,550	\$0	\$0	\$0	\$0	\$0	\$62,430	\$0	\$0	\$0	\$0	\$0	\$0	\$8,600	\$0	\$8,600	\$1,161,213			
\$0	\$0	\$50,000	\$0	\$0	\$3,000	\$154,219	\$0	\$0	\$0	\$1,050	\$68,384	\$95,784	\$16,500	\$0	\$16,500	\$452,428			
\$75,100	\$0	\$189,060	\$0	\$20,442	\$0	\$361,022	\$0	\$0	\$48,000	\$20,895	\$0	\$68,895	\$0	\$0	\$0	\$899,311			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$162,200			
\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$15,000	\$2,000	\$0	\$0	\$0	\$20,580	\$0	\$0	\$0	\$382,921			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,125			
\$2,400	\$0	\$154,379	\$0	\$0	\$0	\$407,036	\$0	\$0	\$15,210	\$0	\$6,425	\$39,637	\$4,120	\$0	\$4,120	\$769,054			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,433	\$1,433	\$0	\$0	\$0	\$7,120			
\$0	\$0	\$0	\$0	\$0	\$487	\$487	\$0	\$0	\$0	\$0	\$14,139	\$14,139	\$0	\$0	\$0	\$522,858			
\$315	\$0	\$114,978	\$0	\$0	\$0	\$115,493	\$0	\$0	\$0	\$7,200	\$0	\$7,200	\$0	\$0	\$0	\$135,503			
\$6,743	\$0	\$29,057	\$0	\$0	\$0	\$85,478	\$0	\$24,551	\$0	\$1,600	\$3,000	\$29,151	\$0	\$0	\$0	\$409,094			
\$1,020	\$0	\$225,518	\$15,000	\$0	\$250	\$241,788	\$0	\$0	\$0	\$0	\$4,578	\$4,578	\$0	\$0	\$0	\$1,360,809			
\$585	\$59	\$0	\$0	\$0	\$4,034	\$5,039	\$0	\$20,000	\$0	\$0	\$10,345	\$37,691	\$0	\$0	\$0	\$940,135			
\$0	\$400	\$54,987	\$38,000	\$0	\$0	\$605,042	\$0	\$8,000	\$0	\$1,000	\$0	\$31,000	\$49,758	\$0	\$49,758	\$905,300			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,800			
\$0	\$0	\$0	\$0	\$0	\$0	\$800	\$0	\$247	\$0	\$0	\$3,512	\$29,925	\$0	\$0	\$0	\$1,369,876			
\$100	\$0	\$0	\$0	\$0	\$0	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$496,141			
\$2,500	\$0	\$51,000	\$0	\$0	\$0	\$54,000	\$0	\$6,000	\$0	\$500	\$0	\$7,150	\$16,000	\$600	\$16,600	\$89,531			
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$288,963			
\$17,250	\$0	\$0	\$0	\$0	\$83,624	\$101,652	\$0	\$214,100	\$4,725	\$4,944	\$90,019	\$326,288	\$0	\$0	\$0	\$3,709,575			
\$1,300	\$0	\$0	\$0	\$0	\$0	\$1,650	\$0	\$0	\$0	\$0	\$5,175	\$5,175	\$0	\$0	\$0	\$364,530			
\$0	\$0	\$47,017	\$0	\$0	\$2,512	\$394,329	\$18,230	\$3,727	\$0	\$0	\$5,035	\$62,109	\$259,250	\$35,000	\$294,250	\$929,556			
\$0	\$0	\$49,798	\$0	\$0	\$0	\$49,798	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$82,065			
\$315,812	\$129,759	\$7,927,765	\$68,558	\$20,442	\$115,466	\$11,341,949	\$33,319	\$471,125	\$68,547	\$47,908	\$287,923	\$1,679,982	\$945,409	\$349,660	\$1,295,069	\$36,987,555			

7.6.2 TOTAL EXPENDITURE FY 2002 – FY 2003

COUNCIL	RECYCLED											GREENHOUSE		
	COMPOST & MULCH	PARKS & GARDENS	PLAYGROUND EQUIP	OFFICE PRODUCTS	PAPER	WASTE M'MENT	ROAD & FOOTPATH	TRAFFIC M'MENT	BUILD & CONSTRUCT	FLEET MANAGEMENT	MISCELLANEOUS	SUB TOTAL	ENERGY STAR	ENERGY RATED
A		\$760		\$1,328	\$4,972	\$1,900						\$8,960	\$74,442	
B	\$6,947	\$18,881	\$1,331	\$23,453	\$43,747	\$49,812	\$23,217	\$51,915				\$219,306	\$275,681	
C	\$55,560	\$8,819	\$37,580	\$22,060	\$330,064	\$85,963	\$94,938		\$13,000	\$59,830	\$7,113	\$714,927	\$27,755	\$1,314
Y	\$347,511	\$118		\$9,488	\$70,126	\$21,570		\$19,100	\$5,000			\$472,913		
AH	\$30,000	\$7,500		\$12,225	\$95,282	\$9,107	\$6,162	\$46,360				\$206,636		
D	\$23,819	\$13,422	\$15,000		\$154,028	\$452,810			\$4,250	\$61,688	\$1,400	\$726,417	\$1,800	\$1,600
E	\$5,000			\$150	\$350	\$86,160		\$14,100				\$105,760	\$70,000	\$5,000
F	\$4,600	\$10,365		\$647	\$14,997	\$77,649	\$10,682	\$7,680	\$10,000	\$7,373		\$143,993		
Z	\$437,194	\$38,170	\$72,467	\$21,460	\$79,755	\$529	\$4,278	\$2,237				\$656,092		
H	\$3,000.00			\$35,610.00	\$79,626.87					\$3,932		\$122,169	\$42,284	
I		\$16,500	\$78,000	\$3,900	\$94,111		\$100,000		\$8,790	\$44,704		\$346,005		
AJ						\$8,000,000						\$8,000,000		
AK	\$3,534			\$16,388	\$7,625	\$83,220	\$1,306					\$112,073		
K	\$3,927				\$18,409							\$22,336		
AB	\$38,928	\$11,804	\$28,045		\$85,258	\$157,436	\$6,030	\$1,147		\$9,600		\$338,249	\$283,365	
AC	\$6,850	\$2,000		\$3,500	\$1,000	\$115,772	\$129,544			\$2,000		\$260,666		
AN	\$2,100			\$8,100	\$2,510			\$80,000				\$92,710	\$90,500	
AO			\$12,000	\$72	\$207,263							\$219,335		
AP	\$22,500	\$8,000	\$23,220	\$6,060	\$18,127	\$66,000	\$951,204	\$40,000		\$416		\$1,135,527		\$6,000
AD	\$21,900	\$8,635		\$150	\$5,677	\$96,117	\$20,000			\$500		\$152,979	\$77,282	
L	\$89,000	\$62,000	\$12,000	\$651	\$276,166	\$176,152			\$10,000			\$625,971		
M	\$134,500	\$242,500	\$20,000			\$147,409	\$10,000	\$11,000	\$17,000			\$582,409		\$28,000
AE	\$24,000	\$600		\$32,982	\$133,698	\$17,925	\$53,086	\$21,900		\$11,500		\$295,691		
N	\$3,290									\$2,760		\$6,050		
AF	\$25,633		\$44,000	\$247	\$45,394	\$199,415	\$31,300	\$10,000	\$18,000	\$6,000	\$1,560.00	\$381,550		
AQ		\$2,000				\$8,437						\$10,437		
O	\$52,000	\$17,000		\$26,079	\$105,705	\$65,322	\$29,074					\$295,182		
AG		\$19,000		\$4,725	\$105,852	\$9,300	\$2,026,000	\$20,200		\$500	\$1,350.00	\$2,186,927		
AR	\$500	\$500	\$2,000		\$403	\$22,900	\$3,840	\$61,190		\$450	\$500.00	\$92,283	\$41,084	\$385
P	\$12,400	\$200		\$198	\$19,840	\$51,000						\$83,639	\$6,559	\$1,757
Q	\$300	\$34,000	\$7,980	\$2,904	\$20,619	\$68,949	\$388,520	\$10,700	\$19,073		\$624	\$553,671	\$85,037	
AL			\$6,700	\$139	\$500	\$246,646		\$375	\$1,240			\$255,600	\$55,200	
R				\$5,135	\$3,665			\$29,800				\$38,600		
S	\$23,400	\$200				\$593,000	\$243,064	\$30,000		\$10,400		\$900,064		\$2,000
T	\$2,000				\$2,500	\$1,500	\$5,500	\$2,500				\$14,000		
AS	\$7,336	\$200		\$8,800	\$4,360	\$69,000		\$1,082	\$140,000			\$230,778		\$17,000
U	\$65,715	\$32,900	\$4,074	\$3,008	\$37,359	\$109,079	\$2,867,127					\$3,119,263	\$41,712	
V				\$2,667	\$74,587	\$152,641						\$229,897		
X	\$3,500	\$35,000			\$66,514	\$3,367	\$457,700					\$566,081		
AT						\$7,885						\$7,885		
TOTAL	\$1,456,945	\$591,074	\$364,397	\$252,130	\$2,210,100	\$11,253,978	\$7,462,574	\$461,287	\$246,354	\$221,653	\$12,547	\$24,533,042	\$1,172,702	\$63,050

							GREEN							TOTAL
GAS ENERGY RATED	LIGHTING	HOT WATER SAVING	VEHICLES	BUILD & CONSTRUCT	GH CERTIFIED	SUB TOTAL	INDOOR	OUTDOOR	BUILD & CONSTRUCT	WATER SAVING	CLEANING	MISC	SUB TOTAL	
	\$203					\$74,645								\$83,606
			\$664,871			\$940,552								\$1,159,858
	\$31,036	\$19,033	\$743,362	\$90,000		\$912,500	\$3,209	\$108,550	\$200,000	\$130,000			\$441,759	\$2,069,186
			\$1,230			\$1,230	\$3,025	\$22,742			\$20,706		\$46,473	\$520,616
			\$298,869			\$298,869								\$505,505
	\$32,795	\$12,709	\$224,000			\$272,904		\$67,922					\$67,922	\$1,067,243
	\$350		\$51,000	\$35,000		\$161,350								\$267,110
														\$143,993
														\$656,092
			\$323,000			\$365,284								\$487,453
			\$308,000			\$308,000								\$654,005
	\$80,000			\$20,000		\$100,000								\$8,100,000
														\$112,073
														\$22,336
\$1,700			\$699,205			\$984,270	\$4,468			\$9,000			\$13,468	\$1,335,987
			\$110,000			\$110,000								\$370,666
		\$1,800				\$92,300								\$185,010
	\$30,000		\$41,889			\$71,889				\$25,000			\$25,000	\$316,224
\$3,200	\$2,280	\$720		\$4,800		\$17,000				\$2,500			\$2,500	\$1,155,027
	\$300					\$77,582		\$20,560			\$1,168		\$21,728	\$252,289
	\$205,000		\$728,000			\$933,000					\$3,500		\$3,500	\$1,562,471
0						\$28,000								\$610,409
														\$295,691
			\$85,700			\$85,700		\$72					\$72	\$91,822
\$13,000	\$50,810	\$6,740.00	\$482,159	\$37,000		\$589,709	\$5,000		\$220,000	\$25,620			\$250,620	\$1,221,879
														\$10,437
	\$35,425	\$4,700.00		\$91,682		\$131,807				\$80			\$80	\$427,069
\$20,592						\$20,592		\$35,000		\$5,000			\$40,000	\$2,247,519
\$400	\$7,000	\$2,178				\$51,048		\$100					\$100	\$143,432
						\$8,316								\$91,955
	\$1,851	\$7,544	\$161,625	\$2,650		\$258,707		\$4,389		\$39,900	\$26,981		\$71,270	\$883,649
	\$18,032			\$300,000		\$373,232		\$6,525					\$6,525	\$635,357
														\$38,600
	\$40.00					\$2,040								\$902,104
	\$1,000					\$1,000								\$15,000
0	\$2,546		\$68,500			\$88,046								\$318,824
			\$125,200			\$166,912		\$10,500			\$700	\$60,000	\$71,200	\$3,357,375
	\$748	\$2,145		\$68		\$2,961				\$1,721			\$1,721	\$234,579
														\$566,081
			\$404,000			\$404,000								\$411,885
6	\$38,892	\$499,417	\$57,569	\$5,116,610	\$581,200	\$0	\$7,933,447	\$15,702	\$276,360	\$420,000	\$238,821	\$53,055	\$60,000	\$1,063,938
														\$33,530,428

7.6.3 EXPENDITURE FY 2001 - 2002

	Compost & Mulch	Parks & Gardens	Playground	Office Products	Paper	Waste Mment	Road & Footpath	Traffic Mment	TOTAL
A	\$5,200	-	-	\$4,800	\$8,881	-	-	-	\$18,881
B	\$134,370	\$20,130	\$4,250	\$9,856	\$18,282	\$39,265	\$803,700	\$7,909	\$1,037,762
Y	\$2,750	\$14,740	\$74,265	-	\$80,335	\$33,296	-	\$8,934	\$214,320
C	\$39,000	\$30,000	-	\$8,000	\$183,027	\$2,500	\$1,000	\$25,000	\$288,527
D	\$57,635	\$20,000	\$130,000	\$1,400	\$104,645	\$212,781	\$250,000	\$25,000	\$801,461
E	\$5,000	-	-	-	-	\$8,500	\$8,700	\$5,225	\$27,425
F	-	\$4,900	-	\$700	\$6,620	\$478,800	\$3,866	-	\$494,886
Z	\$80,000	-	-	-	\$5,300	-	-	-	\$85,300
G	-	-	-	-	\$4,000	-	-	-	\$4,000
I	\$96,450	\$46,200	\$24,500	-	\$47,500	\$76,081	\$1,000,000	-	\$1,290,731
J	\$31,692	\$27,842	\$14,050	\$10,734	\$92,772	\$15,072	\$6,006	\$20,460	\$218,628
K	-	\$4,000	-	\$1,200	\$4,040	-	-	\$8,500	\$17,740
AA	-	\$3,920	-	-	\$6,000	\$185,000	\$16,000	\$3,000	\$213,920
AB	\$2,400	\$95	\$11,246	-	\$52,777	\$77,500	\$5,760	\$765	\$150,543
AC	\$3,000	-	-	\$4,500	-	\$2,020	\$483,416	\$2,500	\$495,436
AD	-	-	-	-	\$83,500	\$1,467,080	\$10,000	-	\$1,560,580
L	\$372,500	\$20,000	-	-	\$109,261	\$31,937	-	\$341,161	\$874,859
M	\$3,000	\$6,500	\$30,000	-	-	\$42,500	\$85,000	\$27,500	\$194,500
AE	\$23,000	\$3,018	\$7,715	\$18,425	\$3,000	\$145,527	-	-	\$200,685
N	\$6,350	\$50,500	\$1,200	-	-	-	-	-	\$58,050
AF	-	\$510	-	\$60,050	\$2,150	\$2,380,550	-	-	\$2,443,260
O	\$39,500	\$66,000	\$1,000	\$14,000	\$247,791	\$352,450	\$10,000	-	\$730,741
AG	-	-	-	-	\$1,060	\$72,055	\$1,200,000	-	\$1,273,115
P	\$18,100	\$9,562	\$1,350	\$1,780	\$97,717	\$28,680	\$2,860	\$3,000	\$163,049
Q	-	\$23,600	-	\$1,089	\$25,886	\$128,846	\$95,000	-	\$274,421
S	\$4,200	\$1,136	\$151	\$4,329	\$7,210	\$47,690	\$276,016	\$27,729	\$368,461
U	\$4,500	-	-	-	\$58,500	\$47,820	\$772,055	\$1,700	\$884,575
V	\$91	-	-	-	\$13,337	\$147,690	-	-	\$161,118
W	\$12,200	-	-	-	-	-	-	-	\$12,200
X	\$19,935	-	-	-	\$55,207	\$5,000	\$402,980	\$260,000	\$743,122
	\$960,873	\$352,653	\$299,727	\$140,863	\$1,318,798	\$6,028,640	\$5,432,359	\$768,383	\$15,302,296

7.6.4 EXPENDITURE FY 2000 – 2001

	Compost & Mulch	Parks & Gardens	Playground	Office Products	Paper	Waste Mment	Road & Footpath	Traffic Mment	TOTAL
A	\$5,205	-	-	\$3,748	\$7,656	\$40,160	\$510,000	\$25,000	\$591,769
B	\$10,740	\$3,400	\$11,000	-	-	\$45,230	\$925,000	\$16,800	\$1,012,170
C	\$21,200	\$13,000	-	-	\$3,285	-	\$420	-	\$37,905
D	\$35,198	\$2,200	\$25,000	-	\$43,010	\$203,249	-	\$4,780	\$313,437
E	\$10,000	-	-	-	\$120	-	\$12,000	-	\$22,120
F	-	-	-	-	-	-	\$60,086	\$8,000	\$68,086
G	-	-	-	-	\$650	\$35,156	-	-	\$35,806
H	-	-	-	\$12,216	\$52,076	\$64,048	\$1,732	\$8,179	\$138,251
I	-	-	-	\$34,000	\$280,500	\$94,027	\$5,400	\$4,500	\$418,427
J	\$39,566	\$19,130	-	-	\$48,225	-	-	-	\$106,921
K	\$800	-	-	\$1,482	\$19,855	-	\$3,500	\$200	\$25,837
L	\$17,160	-	\$2,000	\$600	\$21,983	\$94,080	-	\$300,000	\$435,823
M	\$25,000	-	\$2,000	-	-	-	\$875,000	\$55,000	\$957,000
N	-	-	-	-	-	\$840	-	\$5,670	\$6,510
O	\$30,925	\$30,000	-	\$6,250	\$43,660	\$40,740	-	-	\$151,575
P	\$1,800	-	-	-	\$6,517	\$20,317	\$1,430	\$1,556	\$31,620
Q	-	-	\$2,058	\$695	\$12,000	\$10,522	-	-	\$25,275
R	\$2,006	-	-	\$2,522	-	\$239,151	-	-	\$243,679
S	-	-	-	-	-	\$37,593	\$282,290	\$5,680	\$325,563
T	-	\$100	-	\$7,155	-	-	-	-	\$7,255
U	\$3,468	-	-	-	\$22,850	\$95,000	\$133,510	-	\$254,828
V	\$121,500	-	-	-	\$5,936	\$88,771	\$67,500	\$7,000	\$290,707
W	\$18,750	-	-	\$26,730	-	\$27,500	-	-	\$72,980
X	-	-	-	\$81,840	\$42,224	\$18,570	\$197,986	-	\$340,620
	\$343,318	\$67,830	\$42,058	\$177,238	\$610,547	\$1,154,954	\$3,075,854	\$442,365	\$5,914,164

7.7 PER CAPITA EXPENDITURE

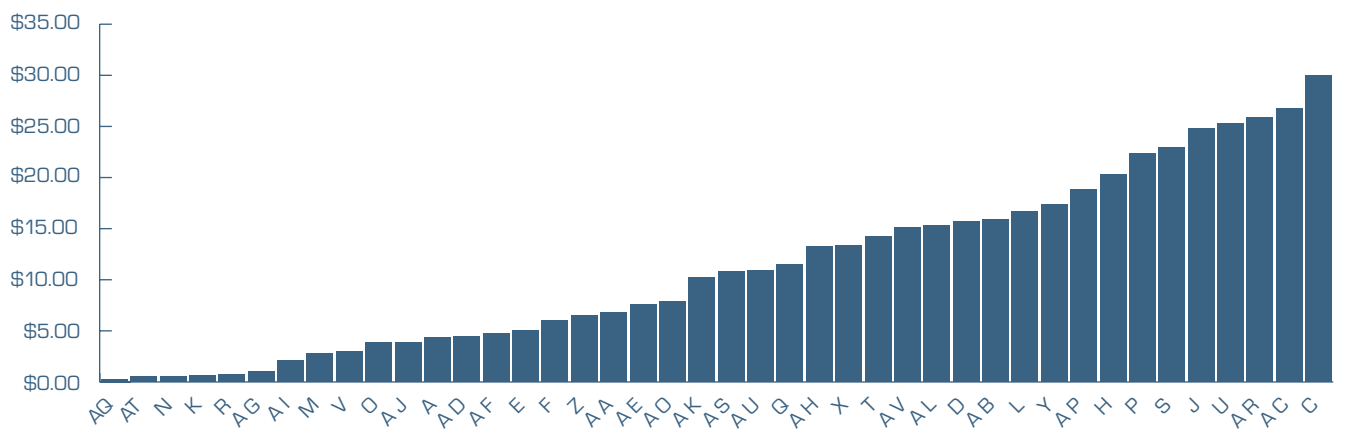
Per capita expenditure is included as it provides a comparative measure of members' expenditure on green products. Rather than compare outright expenditure, the members' residential population is also taken into account so that smaller councils with much smaller budgets can be compared more equally with larger councils who have considerably larger budgets.

The average per capita expenditure on green products continues to increase from \$6.16 in 2001 to \$13.06 in 2004.

The largest per capita expenditure was \$29.98 and the least was 28 cents.

COUNCIL	2001	2002	2003	2004
A	\$50.52	\$1.61	\$7.11	\$4.38
B	\$12.09	\$12.39	\$13.67	
C	\$0.32	\$2.42	\$17.44	\$29.98
D	\$1.98	\$5.06	\$6.75	\$15.72
E	\$3.03	\$3.75	\$36.79	\$5.03
F	\$1.44	\$10.47	\$2.95	\$6.04
G	\$2.04	\$0.23		
H	\$1.08		\$3.80	\$20.34
I	\$3.26	\$10.05	\$5.11	
J	\$0.93	\$1.91		\$24.83
K	\$1.76	\$1.21	\$1.50	.59
L	\$8.36	\$16.79	\$28.96	\$16.67
M	\$17.99	\$3.66	\$10.39	\$2.76
N	\$0.23	\$2.03	\$3.13	.58
O	\$1.11	\$5.34	\$3.13	\$3.83
P	\$0.52	\$2.68	\$1.51	\$22.31
Q	\$0.31	\$3.35	\$10.80	\$11.49

COUNCIL	2001	2002	2003	2004
R	\$14.21		\$2.26	.75
S	\$15.56	\$17.61	\$41.73	\$22.95
T	\$1.16		\$2.39	\$14.24
U	\$1.73	\$6.00	\$22.88	\$25.28
V	\$2.46	\$1.36	\$1.94	\$3.02
W	\$0.83	\$0.14		
X	\$4.90	\$10.68	\$8.15	\$13.38
Y		\$8.34	\$19.44	\$17.34
Z		\$0.47	\$3.42	\$6.52
AA		\$1.59		\$6.79
AB		\$1.02	\$8.94	\$15.91
AC		\$57.66	\$43.23	\$26.72
AD		\$15.51	\$2.50	\$4.48
AE		\$4.07	\$5.86	\$7.59
AF		\$14.98	\$7.50	\$4.72
AG		\$9.59	\$16.56	\$1.00
AH			\$5.66	\$13.29
AI				\$2.14
AJ			\$40.88	\$3.87
AK			.91	\$10.23
AL			\$10.77	\$15.34
AM				
AN			\$4.82	
AO			\$2.76	\$7.92
AP			\$18.75	\$18.85
AQ			.41	.28
AR			\$9.06	\$25.85
AS			\$11.95	\$10.83
AT			\$2.87	.57
AU				\$10.88
AV				\$15.14
Average:	\$6.16	\$7.73	\$11.22	\$13.06



7.8 AVERAGE EXPENDITURE

Individual members' annual average expenditure on green products has increased from \$246,424 in 2001 to \$510,077 in 2002 to \$838,260.71 in 2003 to \$918,354.71 in 2004.

This table shows the average expenditure on green products for the past four years.

PRODUCT	2001	2002	2003	2004
RECYCLED				
Compost & Mulch	\$14,305	\$32,029	\$36,424	\$29,848
Parks & Gardens	\$2,826	\$11,755	\$14,777	\$13,654
Playground	\$1,752	\$9,991	\$9,110	\$7,508
Office Products	\$7,385	\$4,695	\$6,303	\$8,814
Paper	\$25,439	\$43,960	\$55,253	\$67,324
Waste M'ment	\$48,123	\$200,955	\$281,349	\$291,203
Road & Footpath	\$128,161	\$181,079	\$186,564	\$126,162
Traffic M'ment	\$18,432	\$25,613	\$11,532	\$9,043
Build & Construct			\$6,159	\$2,368
Fleet			\$5,541	\$3,897
Miscellaneous			\$314	\$6,939
SUB TOTAL	\$246,423	\$510,077	\$613,326	\$566,760
GREENHOUSE				
Energy Star			\$29,317	\$60,470
Energy Rated			\$1,576	\$3,744
Energy Efficient				\$3,910
Gas Energy Rated			\$972	\$977
Lighting			\$12,485	\$7,895
Hot Water Saving			\$1,439	\$3,243
Vehicles			\$127,915	\$198,194
B & C			\$14,530	\$1,713
Greenhouse Certified			\$0	\$511
Misc				\$2,886
SUB TOTAL			\$188,234	\$283,543
OTHER GREEN				
Indoor			\$392	\$832
Outdoor			\$6,909	\$11,778
B & C			\$10,500	\$1,713
Water Saving			\$5,970	\$19,278
Cleaning			\$1,326	\$1,197
Misc			\$1,500	\$7,198
SUB TOTAL			\$26,597	\$41,996
REUSED				
Reused				\$23,635
Refurbished				\$8,741
SUBTOTAL				\$32,376
TOTAL	\$246,423	\$510,077	\$828,157	\$924,675

MEMBER SNAPSHOT

The following table shows the members who have completed their annual report. A tick indicates that an annual report (either Section 1, Section 2 or both sections) was completed and returned for that year.

MEMBERS	2001	2002	2003	2004
Ararat	x	x	x	x
Ballarat	x	x	x	x
Banyule	x	x	x	x
Bass Coast		x	x	x
Bayside			x	x
Boroondara	x	x	x	x
Buloke	x	x	x	x
Campaspe			NR	x
Cardinia	x	x	x	x
Casey		x	x	x
Corangamite	x	x	x	NR
Dandenong	x			x
Darebin	x	x	x	NR
Falls Creek			NR	NR
Frankston	x	x	NR	x
Geelong			x	x
Glen Eira			x	x
Hepburn			x	x
Hobsons Bay			x	NR
Indigo	x	x	x	x
Kingston		x	NR	x
Knox		x	x	x
Loddon		x	x	x
Macedon Ranges			x	NR
Maribyrnong			x	x
Manningham			x	x
Maroondah		x	x	x
Melbourne	x	x	x	x
Melton	x	x	x	x
Mildura		x	x	x
Mitchell	x	x	x	x
Monash		x	x	x
Moorabool			x	x
Moreland	x	x	x	x
Mornington Peninsula		x	x	x
Mt Alexander			NR	NR
Moyne			x	x
Nillumbik	x	x	x	x
Port Phillip	x	x	x	x
Shepparton			x	x
Sth Grampians	x		x	x
Stonnington				x

MEMBERS	2001	2002	2003	2004
Surf Coast	x	x	x	x
Towong	x		x	x
Wangaratta			x	x
West Wimmera				x
Whitehorse	x	x	x	x
Whittlesea	x	x	x	x
Wyndham	x	x	NR	x
Yarra City	x	x	x	x
Yarra Ranges			x	x

NR – No Report

APPENDIX 1

LIST OF PRODUCTS PURCHASED

RECYCLED PRODUCTS

COMPOST & MULCH	2003	2004
Compost	\$37,594.88	\$40,654.56
Soil Conditioner	\$4,476.34	\$9,160.00
Mulch	\$530,203.25	\$453,750.13
Soft fall mulch	\$264,321.78	\$388,360.00
Wood Chips	\$219,858.90	\$89,624.00
Potting Mix	\$10,359.50	\$22,096.05
Rubaroc	\$30,000.00	\$90,000.00
Brush Matting		\$3,500.00
Weed mats		\$14,821.50
Rose Bed Mulch		\$550.00
Manure	\$1,666.00	\$540.00
Pea Straw		\$2,961.00
Garden Soil	\$15.00	\$23,213.00
Organic Fertiliser	\$6,305.80	\$6,907.74
Blended Soils	\$24,711.00	\$26,076.00
Recycled Foundry Sand	\$1,773.95	\$0.00
Hydro mulching	\$4,408.00	\$9,000.00
Mulch Production contract	\$320,451.00	
Other	\$800.00	\$9,839.00
Other		\$2,475.00
Sub Total	\$1,456,945.40	\$1,193,927.98

PARKS & GARDENS

Outdoor Tables	\$17,410.00	\$1,140.00
Outdoor Chairs	\$18,755.00	\$15,430.22
Park Benches	\$21,937.00	\$79,731.00
Signage	\$29,334.00	\$79,716.74
Bollards	\$114,405.00	\$53,255.47
Walkways	\$10,895.15	\$15,000.00
Decking		\$15,000.00
Bridges		\$6,000.00
Plastic Panels - playground	\$201,000.00	\$3,600.00
Plastic Panels - fences	\$2,141.00	\$0.00
Water Retic - poly pipe	\$760.00	\$4,852.00
Tree Guards	\$16,629.00	\$29,708.00
Tree Stakes	\$8,718.00	\$23,243.00
Weed mats	\$15,666.00	\$10,036.50
Water Meter Covers		\$460.00
Signage		\$2,931.50
Mulch matting	\$16,790.00	\$10,000.00
Erosion Control logs	\$1,500.00	\$9,576.00
Root Wall		\$36,000.00
Rubber Top dressing	\$23,800.00	\$500.00
Power Poles	\$3,000.00	\$500.00
Doggy-Do Bags	\$15,118.00	\$52,793.42

Rubbish Bins		\$38,813.00
Watering Systems		\$2,000.00
Other	\$73,216.36	\$40,487.41
Other		\$15,420.40
Sub Total	\$591,074.51	\$546,194.66

PLAYGROUND EQUIP

Soft-fall pavers (rubber)	\$3,331.00	\$22,791.00
Safety Mats (rubber)	\$36,980.00	\$52,818.00
Site-pour surfacing (rubber)	\$228,602.00	\$131,558.25
Bollards	\$64,080.00	\$15,749.35
Fences	\$4,074.00	\$0.00
Decking	\$7,330.00	\$25,000.00
Edging		\$6,537.00
Other	\$20,000.00	\$4,618.00
Other		\$41,280.00
Other		\$2,000.00
Sub Total	\$364,397.00	\$300,351.60

OFFICE PRODUCTS

Inkjet toners /cartridges	\$98,230.44	\$155,148.45
Laser toner / cartridges	\$5,296.00	\$20,339.40
Fax toner / cartridges	\$1,314.50	\$4,035.00
Combined cartridges	\$84,490.67	\$67,032.00
Rulers	\$1,581.30	\$4,060.47
Eco pens	\$3,181.50	\$22,154.60
Frisbee	\$4,995.00	\$4,791.25
Furniture	\$47,954.00	\$30,584.00
Plastic Folders	\$2,316.64	\$2,313.55
Plastic Archive Boxes	\$195.40	\$0.00
Mousemats		\$2,230.00
Other		\$38,500.71
Sub Total	\$252,130.45	\$352,569.43

PAPER

Photocopy	\$482,845.02	\$756,828.03
A3 Paper	\$515.90	\$24,160.49
Letterhead	\$101,710.70	\$121,511.51
Printing	\$181,986.90	\$111,525.00
Annual Reports	\$100,247.70	\$39,354.20
Business Plans	\$43,619.50	\$0.00
Other Reports	\$47,316.30	\$28,701.00
Brochures	\$193,305.80	\$392,295.70
With Comps	\$14,926.97	\$4,252.00
Other Printed Materials		\$390,055.02
Council Plan	\$1,225.00	\$62,481.17
Envelopes DL (500 pack)	\$108,262.71	\$119,608.27
Envelopes B4 (250 pack)	\$33,932.30	\$19,663.57
Padded Envelopes	\$599.59	\$343.00
Internal Envelopes	\$200.00	\$4,762.90
Gusseted Envelopes	\$7,140.45	\$2,670.00

Other Envelopes	\$8,562.95	\$29,490.57
Business Cards (500 box)	\$37,663.80	\$47,317.70
Christmas Cards	\$11,628.00	\$3,632.00
Suspension files	\$24,410.29	\$2,040.12
Manila Files	\$21,896.18	\$2,038.25
Colored Office Paper	\$15,931.78	\$3,045.00
Notepads	\$5,295.90	\$1,848.51
Labels	\$3,338.32	\$4,183.00
Post-it Pads	\$92,292.31	\$6,184.32
Facial Tissue	\$4,930.21	\$1,030.00
Toilet Tissue	\$94,448.10	\$32,023.32
Hand Towel	\$48,243.31	\$7,922.12
Pencils	\$850.00	\$311.00
Calenders	\$82,049.45	\$112,233.75
Presentation Folders	\$9,084.71	\$6,356.65
Promotional Material	\$46,765.60	\$90,098.65
Other printed material	\$149,792.70	
Paper Bags	\$2,725.00	\$11,978.00
Community Newsletter	\$214,180.70	\$229,856.00
Archive Boxes	\$1,647.44	\$2,907.40
Wrapping Paper		\$176.88
Other	\$16,528.64	\$15,636.83
Other		\$2,039.03
Other		\$1,607.16
Sub Total	\$2,210,100.23	\$2,692,968.12

WASTE MANAGEMENT

240 litre bins	\$9,783,567.14	\$7,715,227.49
140 litre bins	\$211,452.00	\$124,220.00
120 litre bins	\$647,464.00	\$3,242,233.98
80 litre bins	\$216,620.00	\$90,847.16
72 litre bins	\$3,432.00	
27 litre bins	\$505.68	
60 litre crates	\$107,791.98	\$91,457.50
55 litre crates	\$39,103.00	\$32,011.00
Worm Farms	\$28,004.00	\$33,019.03
Compost Bins	\$15,771.08	\$15,275.34
Pallets (storage)	\$7,175.00	\$0.00
11000 litre bin	\$81,075.00	\$56,681.00
Bin stem	\$550.00	\$2,268.00
Street Sweeper brushes	\$58,988.16	\$136,250.00
Paper recycling receptacles	\$8,770.00	\$1,380.00
Bokashi Bins	\$655.00	\$1,250.00
Compost Buckets / Food Waste	\$4,758.88	\$0.00
Bin Liners	\$1,077.34	\$4,786.20
Butt out Bins & Poles	\$1,373.35	\$33,787.00
MGB lids	\$27,959.00	\$23,508.00
Other		\$37,117.10
Other		\$3,012.00

Other		\$804.65
Sub Total	\$11,253,978.01	\$11,648,135.45
ROAD & FOOTPATH		
Road Base	\$179,564.00	\$218,768.00
Clas 2 crushed concrete	\$155,876.00	
Class 3 crushed concrete	\$97,153.40	\$430,515.91
Class 4 crushed rock	\$5,200.00	
Concrete aggregate	\$50,163.00	\$104,596.00
Asphalt	\$6,339,995.59	\$1,087,932.00
Drainage fill	\$5,000.00	\$2,240,000.00
Clean fill	\$13,500.00	\$16,500.00
Drainage pipes	\$53,975.65	\$13,180.00
Rubber road sealant	\$320,864.00	\$435,600.00
Pit Lids	\$6,960.00	\$14,500.00
Geo Fabric	\$48,205.00	\$10,561.91
Fire plugs	\$3,640.00	\$68,342.50
Asphalt Planings		\$38,000.00
Topsoil		\$33,000.00
Glass / Concrete Mix		\$96,000.00
Crushed Glass	\$2,200.00	\$2,000.00
Rubber Paving	\$700.00	\$0.00
Other	\$137,007.52	\$2,000.00
Other		\$233,500.00
Sub Total	\$7,462,574.16	\$5,046,481.32

TRAFFIC MANAGEMENT

Car Stops	\$3,385.00	\$5,310.80
Kerbing	\$12,632.00	\$41,370.00
Bollards	\$25,000.00	\$18,500.00
Bus Shelter Panels		\$16,500.00
Guide posts	\$230,231.35	\$132,923.63
Delineators/reflectors	\$11,150.00	\$0.00
Sign Boards		\$5,511.00
Round-Abouts		\$14,980.00
Speed Humps/cushions	\$137,308.73	\$67,590.00
School crossing posts	\$650.00	\$900.00
Drainage Pipe	\$8,700.00	
Other	\$32,230.48	\$50,915.00
Sub Total	\$461,287.56	\$361,720.43

BUILDING & CONSTRUCTION

Timber	\$181,853.00	\$0.00
Bricks	\$10,250.00	\$2,250.00
Windows	\$4,000.00	\$0.00
Doors	\$2,000.00	\$0.00
Flooring	\$5,750.00	\$0.00
Strawboard	\$2,000.00	\$0.00
Recycled Plastic Pipes	\$600.00	\$0.00
Carpet / Carpet Tiles	\$600.60	\$14,000.00
Crushed Concrete	\$16,000.00	\$0.00

Recycled metal	\$13,000.00	\$0.00
Plastic panels - dog beds	\$1,240.00	\$0.00
Other	\$9,060.40	\$75,000.00
Sub Total	\$246,354.00	\$94,750.00

FLEET MANAGEMENT

Lubricants		\$11,000.00
Degreasers	\$2,080.00	\$1,000.00
Coolant	\$3,000.00	\$4,100.00
Retreads	\$199,397.82	\$100,952.00
Cleaning Rags	\$16,176.00	\$8,735.50
Bio Diesel		\$1,000.00
Other		\$29,092.63
Sub Total	\$221,653.82	\$155,880.13

MISCELLANEOUS

Biodegradable Absorbents	\$4,137.00	\$400.00
Event Catering	\$2,137.70	
Coir Peat Absorbents	\$5,060.00	\$4,750.00
Spill Pallets & Liners	\$1,400.00	\$7,770.85
Textile Wipers		\$10.00
Food Packaging		\$572.22
Beverage Containers		\$918.50
Cutlery		\$87.00
Moulded Packaging		\$20.00
Pallets		\$5,967.00
Other		\$256,241.00
Sub Total	\$12,547.70	\$277,576.57
RECYCLED TOTAL	\$24,533,042.84	670,555.69

GREENHOUSE FRIENDLY PRODUCTS

ENERGY STAR	2003	2004
Computers	\$423,697.00	\$1,367,390.10
Monitors	\$66,690.00	\$59,820.00
Lap tops	\$96,574.00	\$269,428.00
Printers	\$118,564.00	\$215,242.18
Photocopiers	\$317,965.30	\$70,820.00
Faxes	\$1,099.00	\$3,977.00
Multi Function Devices	\$11,284.00	\$34,265.00
LCD Monitors	\$6,380.00	\$317,985.80
Duplex Trays	\$1,800.00	
Other	\$91,493.75	\$76,550.00
Other		\$361.00
Sub Total	\$1,172,702.05	\$2,418,839.08

ENERGY RATED EQUIPMENT

Refrigerators	\$3,977.26	\$11,324.00
Washing Machines		\$800.00
Air conditioners	\$39,314.00	\$129,890.00
Space Heaters	\$40.00	\$0.00
Microwaves	\$345.00	\$525.00

Dishwashers		\$1,050.00
Water Heaters		\$3,540.00
Other	\$19,380.00	\$1,750.00
Other		\$100.00
Other		\$800.00
Sub Total	\$63,056.26	\$149,779.00

ENERGY EFFICIENT

Network Devices	\$1,830.00	\$1,600.00
Energy Controllers / Voltage Regulators / UPS	\$1,650.00	\$44,109.10
Timers	\$6,580.00	\$700.00
Digital Control Pool Pump	\$21,175.00	\$0.00
Switches	\$5,920.00	
Other		\$109,253.00
Other		\$753.00
Other		\$0.00
Sub Total		\$156,415.10

GAS ENERGY RATED

Cooking Appliance	\$4,900.00	\$5,000.00
Water Heaters	\$28,480.00	\$17,782.00
Space Heaters	\$5,512.00	\$9,832.00
Ducted Heating		\$6,500.00
Sub Total	\$38,892.00	\$39,114.00

LIGHTING

Fluorescent lights	\$236,982.00	\$33,439.40
Compact Fluorescent Lights	\$34,383.12	\$65,636.09
Solar lighting	\$39,820.00	\$8,668.13
Solar Road Markers		\$16,500.00
Street lighting (please specify)	\$14,739.00	\$24,602.10
Motion detectors	\$46,593.00	\$1,900.00
Exit Signs		\$2,000.00
Power Savers	\$3,300.00	\$7,040.00
C-Bus Controls	\$12,000.00	\$0.00
Sensor Lighting		\$5,189.37
Other	\$111,600.00	\$150,022.00
Other		\$670.00
Sub Total	\$499,417.12	\$315,812.09

HOT WATER SAVING

Showerheads	\$23,129.00	\$5,559.09
Taps		\$700.00
Dishwashers		\$4,500.00
Washing Machines	\$1,953.79	\$0.00
Flow regulators	\$15,991.00	\$10,000.00
Solar hot water systems	\$7,333.00	\$64,400.00
Other	\$9,163.00	\$44,600.00

Sub Total	\$57,569.79	\$129,759.09
VEHICLES		
Hybrid vehicles (please specify)	\$162,855.00	\$96,552.00
Electric Vehicles (please specify)		\$344,655.00
LPG vehicles (please specify)	\$2,776,489.00	\$4,011,156.26
Fuel efficient (please specify)	\$1,002,159.00	\$1,751,560.35
Dual Fuel Vehicles	\$443,424.00	\$1,446,381.00
Other	\$727,563.00	\$135,260.00
Other		\$108,000.00
Other		\$20,200.00
Sub Total	\$5,116,610.00	\$7,927,764.61
BUILDING & CONSTRUCTION		
Insulation	\$8,000.00	\$1,450.00
Walls	\$20,000.00	\$0.00
Heating	\$20,000.00	\$4,000.00
Air conditioners	\$370,725.00	\$0.00
Hot water systems	\$13,800.00	\$1,000.00
Windows	\$2,718.00	\$15,000.00
Solar Panels		\$42,259.00
Skylights		\$4,849.00
Other	\$105,957.00	\$0.00
Sub Total	\$581,200.00	\$68,558.00
GREENHOUSE CERTIFIED		
Other		\$20,441.96
Sub Total		\$20,441.96
MISCELLANEOUS		
GreenFleet	\$2,730.00	\$17,080.00
Metcards	\$1,390.00	\$12,812.12
Bicycles		\$2,000.00
Other		\$83,250.00
Other		\$223.83
Sub Total		\$115,465.95
GREENHOUSE TOTAL	\$7,933,447.22	\$11,341,948.88

'OTHER' GREEN PRODUCTS

INDOOR	2003	2004
Furniture		\$21,930.00
Floor coverings	\$5,000.00	\$11,300.00
Non Toxic Room Fresheners		\$70.00
Calico Bags	\$5,005.00	\$19.50
Paper Drinking Cups	\$1,229.00	\$0.00
Other	\$4,468.00	\$0.00
Sub Total	\$15,702.00	\$33,319.50
OUTDOOR		
Wood products	\$4,389.00	\$50,000.00
Non-toxic pest control	\$65,961.00	\$15,000.00
Non-toxic weed control	\$80,442.00	\$43,419.00
Water saving seedling crystals	\$12,560.00	
Brush matting	\$2,590.00	\$0.00
Pea Straw	\$422.00	\$10.00
Furniture	\$15,648.00	\$924.00
Bollards	\$5,081.00	\$101.00
Biodegradable Turf Stakes	\$50,000.00	\$500.00
Warm season/water saving grass	\$10,000.00	
Green Cell Batteries	\$6,525.00	\$0.00
Organic Fertilisers		\$46,810.00
Other		\$82,513.50
Other		\$229,673.13
Other	\$22,742.00	\$2,174.00
Sub Total	\$276,360.00	\$471,124.63
BUILDING & CONSTRUCTION		
Flooring	\$238,821.00	\$5,760.00
Walls		\$9,450.00
Framework	\$190,000.00	\$500.00
Paints		\$48,000.00
Paint Cleaners & Thinners		\$112.34
Other		\$4,725.00
Sub Total	\$420,000.00	\$68,547.34
WATER SAVING		
Water diverters	\$10,250.00	\$0.00
Composting toilets	\$4,571.00	\$0.00
Water Tanks	\$141,200.00	\$85,725.00
AAA urinal flushers	\$80.00	\$80.00
Waterless Urinals	\$8,500.00	\$14,250.00
Grey water systems	\$28,000.00	\$58,188.00
Filtration Systems	\$20,000.00	\$49,375.00
Water Saving Crystals		\$5,898.00

Water Saving Grass		\$210,920.00
Drought Resistant Plants		\$61,085.80
Flow Regulators		\$3,660.36
Watering Systems		\$37,709.00
Taps		\$2,310.00
Other	\$26,220.00	\$230,017.50
Other		\$6,940.50
Sub Total	\$238,821.00	\$771,159.16

CLEANING PRODUCTS

Micro fibre	\$808.00	\$2,845.00
Steam cleaning products	\$24,816.00	\$2,870.00
Rotary Cleaners		\$1,875.00
Non-toxic cleaning products	\$450.00	\$26,452.70
Other	\$26,981.46	\$12,513.20
Other		\$151.68
Sub Total	\$53,055.46	\$47,907.58

MISCELLANEOUS

Copy Paper		\$15,720.00
Printing Paper		\$154,935.30
Vegetable-based Printing Inks		\$7,967.00
LDPE Shopping Bags		\$5,617.00
Calico Bags		\$43,028.74
Clothing		\$9,000.00
Certified Organic Catering		\$7,304.00
Organic Tea		\$56.00
Organic Coffee		\$115.00
Food Packaging		\$100.00
Beverage Containers		\$1,856.50
Cutlery		\$62.00
Cornstarch Carry Bags		\$3,500.00
Paper Drinking Cups		\$733.75
Whiteboard Markers (refillable)		\$171.00
Whiteboard Markers (xylene free)		\$35.00
Permanent Markers (xylene free)		\$1,450.00
Enviro friendly paper calendars	\$55,000.00	
Enviro friendly paper EcoVision	\$5,000.00	
Other		\$36,361.00
Sub Total	\$60,000.00	\$287,923.29
'OTHER' GREEN TOTAL	\$1,063,938.46	\$1,679,981.50

RE-USED PRODUCTS

RE-USED	2003	2004
Clean Fill		\$40,000.00
Mulch		\$427,373.00
Wood Chips		\$7,109.00
Crushed Rock		\$224,800.00
Crushed Concrete		\$6,100.00
Asphalt		\$159,000.00
Bluestone		\$20,050.00
Bricks		\$2,000.00
Tree Guards		\$15,872.60
Plant Pots		\$1,371.00
Other		\$27,115.28
Other		\$14,508.00
Other		\$110.00
Sub Total		\$945,408.88

REFURBISHED

Furniture		\$6,800.00
Computers		\$329,760.00
Printers		\$10,000.00
Faxes		\$2,100.00
Telephone Systems		\$1,000.00
Sub Total		\$349,660.00
RE-USED TOTAL		\$1,295,068.88

TOTAL

	2003	2004
	\$33,530,428.52	\$36,987,554.95

APPENDIX 2

REPORT CAVORT #4

SECTION 1

THIS MUST BE RETURNED BY FRIDAY AUGUST 27, 2004

COUNCIL: _____

KEY CONTACT: _____

1.1 Working Group

1.1.1 Do you have a working group to implement the objectives of ECO-Buy?

Yes No In Progress

1.1.2 If so please indicate the number of people on this group: _____

1.1.3 What are their positions?

1.2 Purchasing Policy

1.1.1 Have you developed an environmental purchasing policy?

Yes No In progress

1.1.2 Does your purchasing policy include other environmental considerations as well as buying recycled?

Yes No

If YES, please tick which ones.

- Waste Minimisation
- Energy Efficiency
- Climate Damage
- Pollution
- Habitat Destruction
- Soil Degradation
- Ethical considerations
- Avoidance of genetically modified crops/food
- Other

1.3 Action Plan

1.1.1 Do you have an Action Plan for implementing ECO-Buy?

Yes No In Progress

1.1.2 What does your Action Plan cover? (Please tick which ones)

- Product Actions
- Communication Actions
- Tracking Actions
- Contract / Tender Actions
- Other: please specify

1.4 Specifications

1.4.1 Have you developed clauses specifying environmental considerations in any of your tenders and /or contracts?

Yes No In Progress

1.4.2 If so, in what areas? (eg MGBs, compost, road construction, cleaning).

1.5 Tracking

1.5.1 Do you have a system for tracking purchasing of green products?

Yes No In Progress

1.5.2 If yes, please briefly describe this system?

1.6 Purchasing

1.4.3 Has there been an increase in purchasing of green products since your membership of ECO-Buy?

Yes No

1.4.4 Has there been a noticeable increase in the purchasing of green products in the last 12 months?

Yes No

1.4.5 Do you expect your organisation to increase purchasing of green products in the next 12 months?

Yes No

1.4.6 How does your council's purchasing system operate?

Centralised: all purchases approved through one department

Individual departments able to authorise their own purchases

Mixture of both of the above

1.4.7 Does your council have an electronic purchasing system?

Yes No

1.4.8 If yes, what is the name of the system you use?

1.7 Implementation

1.7.1 How has your council implemented ECO-Buy? For example has it been implemented across all departments or just in a few to begin with?

All departments

Selected departments

One site

Various sites

Other: please specify

1.7.2 The three biggest barriers to your council purchasing green products are:

1. _____

2. _____

3. _____

1.7.3 The three biggest incentives for your council to purchase green products are:

1. _____

2. _____

3. _____

1.7.4 The easiest part of implementing ECO-Buy is:

1.7.5 The hardest part of implementing ECO-Buy is:

1.7.6 Implementing ECO-Buy would be easier if:

1.7.7 Assistance in the following three areas / issues would really help me implementing ECO-Buy in my council.

1. _____

2. _____

3. _____

1.7.8 The followings green purchasing issues are important in my council:(tick relevant boxes)

Water saving products

Greenhouse friendly products

Fuel efficient products

Buying local

Transportation of products

Minimal packaging

Product durability

Disposal of products

Resource conservation

APPENDIX 2 (CONTINUED)

- Indoor air quality
- Non-toxic cleaning products
- Non-toxic pest control
- Non-toxic weed control
- Certified organic products
- Recycled products
- Non-genetically modified food products
- Quality of green products
- Alternative fuel vehicles
- Green organic products (compost/mulch)
- Recycled copy paper
- Green building products
- Product stewardship
- Energy saving products
- Recyclable packaging
- Cost of green products

1.1.3 Implementing ECO-Buy would be easier if:

1.1.4 Assistance in the following three areas / issues would really help me implementing ECO-Buy in my council.

1. _____
2. _____
3. _____

SECTION 1

For the purpose of this report, the following definitions are used:

RECYCLED products are those that are made with recycled content.

GREENHOUSE FRIENDLY products are those that create fewer greenhouse emissions at any stage of their life-cycle.

OTHER GREEN products are those that are better for the environment and human health, but do not fit 'recycled' or 'greenhouse' categories.

RE-USED products are those that council has re-used within their internal operations instead of landfilling and/or purchasing new products.

A purchase can only be recorded ONCE. You must decide if it is 'recycled', 'greenhouse', 'other green' or 're-used' and enter it into that particular category only.

You MUST fill in the \$ amount spent on each product. If possible, also provide details on the quantity purchased, the supplier and the brand. This is not mandatory, but would be much appreciated.

ENERGY STAR products must have that feature activated or enabled.

ENERGY RATED products must be rated FOUR STAR or above.

WATER SAVING products must be rated FOUR A or above.

GAS RATED products must be rated FOUR STAR or above.

FUEL EFFICIENT vehicles must be FOUR CYLINDERS or less and purchased in place of larger cylinder vehicles.

The \$ value of the 'RE-USED' product is the amount the product would cost if purchased by council (check market rates).

All totals will be automatically calculated - you do not have to do ANY maths!

When asked to 'PLEASE SPECIFY', provide details on the brand or source of material or why it's 'green', eg

Brand - Toyota Prius

Source of material - renewable / plantation timber / bamboo / vegetable based etc

Why 'green' - 4 cylinder / non-toxic / low emitting / certified organic etc



COUNCIL:

RECYCLED CONTENT PRODUCTS	\$ AMOUNT SPENT	QUANTITY	SUPPLIER	BRAND
ORGANICS: COMPOST & MULCH				
Compost				
Soil Conditioner				
Mulch				
Soft fall mulch				
Wood Chips				
Potting Mix				
Rubaroc				
Brush Matting				
Weed mats				
Rose Bed Mulch				
Manure				
Pea Straw				
Garden Soil				
Organic Fertiliser				
Blended Soils				
Recycled Foundry Sand				
Hydro Mulching				
Organic Soil Binders				
Other				
Other				
Other				
Sub Total	\$0.00			
PARKS & GARDENS				
Outdoor Tables				
Outdoor Chairs				
Park Benches				
Signage				
Bollards				
Walkways				
Decking				
Bridges				
Jetties				
Playground Panels				
Fence Panels				
Poly Pipe				
Tree Guards				
Tree Stakes				



Bird Baths				
Letter Box				
Weed Mats				
Water Meter Covers				
Signage				
Mulch Matting				
Erosion Control				
Root Wall				
Rubber Top Dressing				
Power Poles				
Eco-Flex Wall Systems				
Paving				
Doggy-Do Bags				
Rubbish Bins				
Animal Shelters				
Lattices				
Plant Containers				
Watering Systems				
Crushed Glass				
Other				
Other				
Other				
Sub Total	\$0.00			
PLAYGROUND				
Soft-Fall Pavers (rubber)				
Safety Mats (rubber)				
Site-Pour Surfacing (rubber)				
Play Structures				
Bollards				
Fences				
Decking				
Edging				
Other				
Other				
Other				
Sub Total	\$0.00			
OFFICE				
Printer toners /cartridges				
Photocopier toner / cartridges				
Fax toner / cartridges				
Combined toner / cartridges				



Rulers				
Pens & Pencils				
Bags				
Photo Albums				
Frisbees				
Furniture				
Plastic Folders				
Archive Boxes (plastic)				
Bulletin Boards				
Mousemats				
Partitions				
Presentation Folders (plastic)				
Other				
Other				
Other				
Sub Total	\$0.00			
PAPER				
Copy Paper				
A3 Paper				
Letterhead				
Printing Paper				
Annual Reports				
Business Plans				
Other Reports				
Brochures				
With Comps				
Other Printed Materials				
Council Plans				
Envelopes DL				
Envelopes B4				
Padded Envelopes				
Internal Envelopes				
Gussetted Envelopes				
Other Envelopes				
Business Cards				
Greeting Cards				
Suspension files				
Manila Folders				
Colored Office Paper				
Notepads				
Labels				

Post-it Pads				
Facial Tissue				
Toilet Tissue				
Hand Towel				
Pencils				
Calenders				
Presentation Folders (paper)				
Promotional Material				
Paper Bags				
Community Newsletter				
Archive Boxes (paper)				
Paper Bags				
Wrapping Paper				
Other				
Other				
Other				
Sub Total	\$0.00			
WASTE MANAGEMENT				
240 litre bins				
140 litre bins				
120 litre bins				
80 litre bins				
60 litre crates				
55 litre crates				
11000 litre bins				
Worm Farms				
Compost Bins				
Pallets				
Transfer Station Skip				
Bin Stems				
Street Sweeper Brushes				
Paper Recycling Receptacles				
Bokashi Bins				
Compost Buckets / Food Waste Bins				
Bin Liners				
Butt Out Bins & Poles				
MGB Lids				
Other				
Other				
Other				
Sub Total	\$0.00			



ROAD & FOOTPATH				
Road Base				
Crushed Rock				
Crushed Concrete				
Concrete Aggregate				
Asphalt				
Drainage Fill				
Clean Fill				
Drainage Pipes				
Rubber Road Sealant				
Pit Lids				
Geo Fabric				
Fire Plugs				
Asphalt Planings				
Topsoil				
Glass / Concrete Mix				
Crushed Glass				
Bobble Pavers				
Drainage Pavers				
Rubber Paving				
Cement				
Pavers				
Other				
Other				
Other				
Sub Total	\$0.00			
TRAFFIC MANAGEMENT				
Wheel Stops				
Kerbing				
Bollards				
Bus Shelter Panels				
Guide Posts				
Lane Markers				
Sign Boards				
Round-Abouts				
Speed Humps				
Crash Cushion				
Water System Covers				
School Crossing Posts				
Other				
Other				

Other				
Sub Total	\$0.00			
BUILDING & CONSTRUCTION				
Timber				
Bricks				
Windows				
Doors				
Roofing				
Flooring				
Insulation				
Walls				
Plasterboard				
Strawboard				
Fibre Cement				
Fixtures				
Guttering				
Horizontal Drainage Cells				
Recycled Plastic Pipes				
Carpet / Carpet Tiles				
Underlay				
Concrete Fly Ash				
Crushed Concrete				
Mesh & Bar Reinforcement				
Slab Membrane				
Waffle Pods				
Plastic Damp Proofing				
Dog Beds				
Bench Tops				
Masonry				
Exterior Cladding				
Interior Cladding				
Cement				
Concrete Underlay				
Kitchen Fixtures				
Paint				
Plastic Film				
Slab Blocks				
Steel				
Metal				
Non-Ferrous Metals				
Other				



Other				
Other				
Sub Total	\$0.00			
FLEET MANAGEMENT				
Lubricants				
Degreasers				
Coolants				
Retreads				
Cleaning Rags				
Bio Diesel				
Other				
Other				
Other				
Sub Total	\$0.00			
MISCELLANEOUS				
Biodegradable Absorbants				
Coir Peat Absorbants				
Spill Pallets & Liners				
Clothing				
Textile Wipers				
Textile Packing Felt				
Drums (storage)				
Firewood (recycled timber/paper)				
Briquettes (recycled timber/paper)				
Food Packaging				
Beverage Containers				
Cutlery				
Moulded Packaging				
Pallets				
Strapping				
Other				
Other				
Other				
Sub Total	\$0.00			
RECYCLED TOTAL	\$0.00			
COUNCIL:				
GREENHOUSE FRIENDLY	\$ AMOUNT SPENT	QUANTITY	SUPPLIER	BRAND
ENERGY STAR EQUIPMENT				
Computers				
Computer Monitors				

Lap Tops				
Printers				
Photocopiers				
Faxes				
Multi Function Devices				
LCD Monitors				
Other				
Other				
Other				
Sub Total	\$0.00			
ENERGY RATED EQUIPMENT				
Refrigerators				
Freezers				
Washing Machines				
Clothes Dryers				
Air Conditioners				
Space Heaters				
Microwaves				
Dishwashers				
Water Heaters				
Water Boilers				
Other				
Other				
Other				
Sub Total	\$0.00			
ENERGY EFFICIENT				
Network Devices				
Energy Controllers / Voltage Regulators / UPS				
Timers				
Digital Control Pool Pumps				
Other				
Other				
Other				
Sub Total	\$0.00			
GAS ENERGY RATED				
Cooking Appliances				
Water Heaters				
Space Heaters				
Clothes Dryers				
Refrigerators				
Ducted Heating				



Outdoor Barbeques				
Gas Log Fires				
Other				
Other				
Other				
Sub Total	\$0.00			
LIGHTING				
Fluorescent lights				
Compact Fluorescent Lights				
Solar Lighting				
Solar Road Markers				
Street Lighting (please specify)				
Motion Detectors				
Exit Signs				
Power Savers				
C-Bus Controls				
LED Lighting				
LED Traffic Lights				
Sensor Lighting				
Outdoor Lighting (please specify)				
Ballasts				
Other				
Other				
Other				
Sub Total	\$0.00			
HOT WATER SAVING PRODUCTS				
Showerheads				
Taps				
Dishwashers				
Washing Machines				
Flow Regulators				
Solar Hot Water Systems				
Other				
Other				
Other				
Sub Total	\$0.00			
VEHICLES				
Hybrid Vehicles (please specify)				
Electric Vehicles (please specify)				
LPG Vehicles (please specify)				
Fuel Efficient (please specify)				

Dual Fuel Vehicles				
Other				
Other				
Other				
Sub Total	\$0.00			
BUILDING & CONSTRUCTION				
Insulation (please specify)				
Flooring (please specify)				
Walls (please specify)				
Roofing (please specify)				
Heating (please specify)				
Air Conditioners (please specify)				
Hot Water Systems (please specify)				
Windows (please specify)				
Solar Panels				
Alsymite Roof Sheeting				
Skylights				
Solar Power Systems				
Other				
Other				
Other				
Sub Total	\$0.00			
GREENHOUSE FRIENDLY CERTIFIED				
BP Ultimate 98				
BP Global Choice Commercial Fuels				
Other				
Sub Total	\$0.00			
MISCELLANEOUS				
Enviromower				
GreenFleet				
Met Cards				
Bicycles				
Scooters				
Other				
Other				
Other				
Sub Total	\$0.00			
GREENHOUSE TOTAL	\$0.00			
COUNCIL:				

'OTHER' GREEN PRODUCTS	\$ AMOUNT SPENT	QUANTITY	SUPPLIER	BRAND
INDOOR				
Furniture (please specify)				
Floor Coverings (please specify)				
Finishes / Adhesives (please specify)				
Non-toxic Pest Control (please specify)				
Non-toxic Room Fresheners				
Bulletin Boards				
Other				
Other				
Other				
Sub Total	\$0.00			
OUTDOOR				
Wood products (please specify)				
Non-toxic pest control (please specify)				
Non-toxic weed control (please specify)				
Integrated Pest Management				
Brush matting				
Pea Straw				
Furniture (please specify)				
Bollards (please specify)				
Biodegradable Turf Stakes				
Lattices (please specify)				
Green Cell Batteries				
Organic Fertilisers				
Other				
Other				
Other				
Sub Total	\$0.00			
BUILDING & CONSTRUCTION				
Flooring (please specify)				
Walls (please specify)				
Framework (please specify)				
Benches (please specify)				
Alternative/Engineered wood (please specify)				
Varnishes / glazes (please specify)				
Paints (please specify)				
Adhesives (please specify)				
Paint Stripper (please specify)				
Termite Protection Mesh				
Hemp Particle Board				

Low Emission MDF				
Laminates (plantation)				
Laminates (low emitting)				
Paint Cleaners & Thinners (please specify)				
Sealants (please specify)				
Other				
Other				
Other				
Sub Total	\$0.00			
WATER SAVING				
Water Diverters				
Composting Toilets				
Water Tanks				
AAAA Urinal Flushers				
Waterless Urinals				
Grey Water Systems (please specify)				
Filtration Systems (water harvesting)				
Bathroom Fixtures				
Water Saving Crystals				
Water Saving Grass				
Drought Resistant Plants (please specify)				
Flow Regulators				
Shower Heads				
Watering Systems				
Taps				
Other				
Other				
Other				
Sub Total	\$0.00			
CLEANING PRODUCTS				
Micro Fibre Products				
Steam Cleaning Products				
Rotary Cleaners				
Non-toxic Cleaning Substances (please specify)				
Other				
Other				
Other				
Sub Total	\$0.00			
MISCELLANEOUS				
Copy Paper (please specify)				
Printing Paper (please specify)				



Vegetable-based Printing Inks				
LDPE Shopping Bags				
Calico Bags				
Clothing				
Electronic Document (bill) presentation				
Certified Organic Catering				
Organic Tea				
Organic Coffee				
Food Packaging (please specify)				
Beverage Containers (please specify)				
Cutlery (please specify)				
Cornstarch Carry Bags				
Bin Liners				
Paper Drinking Cups				
Labels (non-toxic adhesive)				
Pens & Pencils (refillable)				
Toothbrushes (replaceable heads)				
Upholstery (low emitting,natural fibres)				
Water Filters				
Whiteboard Markers (refillable)				
Whiteboard Markers (xylene free)				
Permanent Markers (xylene free)				
Sub Total	\$0.00			
GREEN' TOTAL	\$0.00			

COUNCIL:

RE-USED PRODUCTS	\$ AMOUNT SPENT	QUANTITY
Clean Fill		
Compost		
Mulch		
Wood Chips		
Crushed Rock		
Crushed Concrete		
Asphalt		
Brush Matting		
Bluestone		
Bricks		
Building & Construction (please specify)		
Notepads		
Tree Guards		
Plant Pots		
Other		

Other		
Other		
Sub Total	\$0.00	
REFURBISHED		
Furniture		
Filing Cabinets		
Computers		
Printers		
Faxes		
Photocopiers		
Telephone Systems		
Other		
Other		
Other		
Sub Total	\$0.00	
TOTAL	\$0.00	

TOTALS:		
RECYCLED		
COMPOST & MULCH		\$0.00
PARKS & GARDENS		\$0.00
PLAYGROUND		\$0.00
OFFICE		\$0.00
PAPER		\$0.00
WASTE MANAGEMENT		\$0.00
ROAD & FOOTPATH		\$0.00
TRAFFIC MANAGEMENT		\$0.00
BUILDING & CONSTRUCTION		\$0.00
FLEET MANAGEMENT		\$0.00
MISCELLANEOUS		\$0.00
RECYCLED TOTAL		\$0.00
GREENHOUSE		
ENERGY STAR EQUIPMENT		\$0.00
ENERGY RATED EQUIPMENT		\$0.00
ENERGY EFFICIENT		\$0.00
GAS ENERGY RATED		\$0.00
LIGHTING		\$0.00
HOT WATER SAVING		\$0.00
VEHICLES		\$0.00
BUILDING & CONSTRUCTION		\$0.00
GREENHOUSE CERTIFIED		\$0.00

MISCELLANEOUS	\$0.00
GREENHOUSE TOTAL	\$0.00
OTHER GREEN	
INDOOR	\$0.00
OUTDOOR	\$0.00
BUILDING & CONSTRUCTION	\$0.00
WATER SAVING	\$0.00
CLEANING PRODUCTS	\$0.00
MISCELLANEOUS	\$0.00
OTHER GREEN TOTAL	\$0.00
RE-USED	
RE-USED	\$0.00
RE-FURBISHED	\$0.00
RE-USED TOTAL	\$0.00
RECYCLED	\$0.00
GREENHOUSE	\$0.00
OTHER GREEN	\$0.00
RE-USED	\$0.00
TOTAL	\$0.00

APPENDIX 3

ECO-BUY KEY CONTACT POSITION:

(1 member has 2 coordinators)

ENVIRONMENT

Environmental Programs Manager
Environment Officer x 2
Natural Resources Officer
Conservation Officer
Environmental Policy Officer x 2
Environmental Compliance Officer
Environment Education x 4
Urban Environment Officer

PURCHASING

Purchasing Officer x 2
Contract Manager Health Services
Contracts & Purchasing Officer
Manager Purchasing & Fleet
Purchasing Coordinator
Purchasing Manager
Executive Coordinator Best Value
Central Purchasing Officer

WASTE

Waste Education Officer
Litter & Waste Education Officer
Waste Minimisation Officer
Waste Management Officer
Waste Management Coordinator
Manager Waste Services
Manager Recycling & Disposal Services
Coordinator Waste & Environmental Services

PLANNING

Environmental Planner
Environment Planner / Strategic Planner
Resource Conservation Planner

INFRASTRUCTURE

Director Infrastructure & Development
Infrastructure Planning Engineer
Technical Officer - Environment & Building

ENGINEERING

Engineering / Technical Officer
Engineer Waste & Open Space
Special Projects Engineer

MISC

PA to ECO-Buy Coordinator
Project Manager
Manager Administration & Risk Management

WORKS

Works Superintendent
Works Manager

APPENDIX 4

WORKING GROUP REPRESENTATIVES**ENVIRONMENT**

Environment Education Officer x 4
Environment Health Officer x 2
Environment Manager x 2
Environmental Services Manager
Environment Officer x 7
Environment Planner x 3
Environment Policy Officer
Environment Project Officer x 3
Environment Works Officer
Environment/Sustainable Development
Environmental Program Coordinator
Environment & Conservation
Greenhouse Project Officer
Natural Resources Officer
Resource Conservation Planner
Bushland Management x 2
Sustainability Officer
Sustainable Environment Unit Coordinator
Sustainability Projects Coordinator
Urban Environment Officer

PURCHASING & CONTRACTS

Purchasing Officer x 17
Purchasing Officer - Senior
Purchasing & Fleet Manager
Purchasing & Fleet Officer
Purchasing Coordinator
Purchasing/Contract
Central Purchasing Officer
Competition & Contracts Manager
Contracts & Purchasing Coordinator
Contracts Manager x 2
Contracts/Best Value Officer
Procurement Advisor
Services Contracts

ADMINISTRATION

Administration Officer x 6
Administration Manager x 3
Administration Coordinator
Administration Officer & Library Accounts
Administration Officer Community Services
Administration Officer Executive Services
Administration PA to CEO
Administration Quality & Customer Services
Administration Support
Administration Support Officer x 2
Administration Officer – Depot
Administration Officer – Regulatory Services

WASTE

Waste Management Officer x 4
Waste Education Officer x 4
Waste & Environment Planning Officer
Waste & Environmental Services Coordinator
Waste & Litter Education Officer
Waste Management Coordinator x 2

Waste Manager
 Waste Minimisation Officer
 Waste Management Technical Officer
 RWMG Executive Officer
 RWMG REO
 Recycling & Disposal Services Manager

INFRASTRUCTURE

Infrastructure x 2
 Infrastructure & Development Director
 Infrastructure & Environment – General Manager
 Infrastructure & Natural Resources Project Manager
 Infrastructure Engineer
 Infrastructure Project Officer
 Infrastructure Works - Team Leader
 Infrastructure Works Manager
 Civil Infrastructure Engineer
 Physical Services Director

PARKS

Parks & Gardens Officer x 3
 Parks & Gardens Field Services Coordinator
 Parks & Urban Design
 Parks & Urban Design - Team Leader
 Parks Manager
 Parks Services
 Parks Services Team Leader x 2
 Parks Technical Officer
 Open Space
 Urban & Open Spaces Manager

ASSETS & FACILITIES

Asset Engineer Roads & Drains
 Asset Manager
 Assets
 Facilities & Assets
 Facilities Development Officer
 Facilities Management Manager
 Roads & Drainage
 Building Services
 Buildings & Civil Maintenance
 Technical Officer – Buildings & Environment

SOCIAL & COMMUNITY

Community Amenity
 Community Building Coordinator
 Community Capacity Building
 Community Planning
 Social Development
 Social Planning Administration Officer
 Social Planning Officer
 Cultural Development
 Recreation Services Manager

FINANCE

Accountant Assistant
 Accounting Services Coordinator
 Accounts Manager
 Finance & Asset Planning
 Finance Manager x 2
 Finance Project Officer

Financial Systems Coordinator
 Financial Systems Development Officer

I.T.

Information Systems Officer x 2
 Information Services Manager x2
 Information Systems Coordinator
 Information Technology Officer x 2
 Information Technology Coordinator
 Network Administrator

PLANNING

Planning Officer x 2
 Planning & Environment
 Planning Officer - Parks & Recreation – Senior
 Town Planner
 Statutory Planner – Senior
 Strategic Planner x 2

ENGINEERING

Engineer / Technical Officer
 Engineering
 Engineering Services – Group Manager
 Engineering Services Manager
 Principal Engineer Business Support
 Senior Engineering Officer
 Strategic Engineering
 Traffic Engineer – Senior

BUSINESS

Business Support Officer
 Commercial Services Manager
 Corporate Administration Manager
 Corporate Assets Manager
 Corporate Support Manager
 Council Support
 Business Services Executive Assistant

HEALTH

Accessibility Officer
 Aged Care Officer
 Residential Care Manager
 Health & Community Care Coordinator
 Health Planner
 Public Health Officer

CHILDREN & FAMILY

Children's Services Liaison Officer
 Children's Services
 Family Services Officer x 2

WORKS & OPERATIONS

Works Administration Officer
 Works Services
 Works Superintendent
 Operations Officer

ORGANISATIONAL DEVELOPMENT

Organisational Development
 Organisational Development – Executive Officer
 Organisational Development Officer

ALL DEPARTMENTS

All Departments – EcoLeaders (50 +)
 Every unit in council represented (20+)
 Reps from across council (20+)

LANDSCAPE

Landscape Architect - Senior
 Landscape Design Officer

LIBRARY

Library Operations - Team Leader
 Library Operations Officer

MAINTENANCE

Maintenance Contracts - Admin Officer
 Maintenance Contracts- Team Leader

SPECIAL PROJECTS

Special Projects
 Special Projects Engineer

STORES

Stores Supervisor x 2

MEDIA

Media Relations Manager

PARKING

Parking Services

EVENTS & TOURISM

Events & Tourism Officer

HUMAN RESOURCES

HR Support Officer

MISCELLANEOUS

Services Coordinator
 Technical Assistant
 GIS Coordinator
 Coordinator

APPENDIX 5**CONTRACTS INCLUDING A GREEN SPECIFICATION****ROAD & FOOTPATH**

Road construction x 10
 Road base x 3
 Roads x 2
 Road Maintenance
 Road stabilisation
 Asphalt
 Bicycle paths
 Concrete
 Road & drainage construction

WASTE MANAGEMENT

MGB x 10
 Waste Management x 4
 Waste & Recycling Collection x 3
 Waste
 Waste Operations
 Litter bins
 Transfer Station Operations

BUILDING, CONSTRUCTION & RENOVATIONS

All refurbishments & new building contracts
 Building Construction x 2
 Building Maintenance
 Building Services
 Civic Building
 Civic Centre
 Civil Infrastructure
 Construction x 4
 Construction, renovation, extension council buildings
 Renovations
 Library

CLEANING

Cleaning x 5
 Cleaning – in progress x 2
 Cleaning - Office
 Cleaning - Street
 Cleaning chemicals
 Cleaning products

PARKS & OPEN SPACE

Open Space
 Open space mowing (pesticides)
 Parks & Gardens – spraying
 Parks & Works
 Playgrounds - recycled material specified
 Revegetation requirements
 Sports ground
 All x 6

I.T.

Computer supplies
 Info systems - energy efficient printers & computers
 Toner cartridges

ENVIRONMENTAL MANAGEMENT

Environmental Management Clause
 Evaluation criteria looks at environmental impacts
 Environmental Management Requirements

TRAFFIC MANAGEMENT

Guideposts
 Roundabouts
 Drainage pits

MULCH

Mulch
 Mulching timber
 Landscaping

INFRASTRUCTURE

Infrastructure
 Infrastructure supply

MISCELLANEOUS

Timber
 Pipes
 Maintenance

LAND DEVELOPMENT

Urban design
 Land subdivision

STATIONARY

Stationary

APPENDIX 6**THE THREE BIGGEST BARRIERS TO YOUR COUNCIL PURCHASING GREEN PRODUCTS ARE:****COST**

Cost x 14
 Price x 6
 Cost (real & perceived)
 Cost benefit - emphasis on short term cost saving
 Cost not competitive
 Cost VS quality
 Green products generally more expensive or inferior
 Potential cost to ensure quality
 Cost of transport to rural areas
 Misconception green products cost more
 No financial incentives to buy green
 Perceived higher cost
 Real & perceived cost barriers

AWARENESS / EDUCATION / KNOWLEDGE

Lack of knowledge of products x 4
 Awareness x 3
 Staff awareness x 2
 Staff awareness of ECO-Buy
 Staff awareness of products available
 Lack awareness of purchasing options
 Knowledge of ECO-Buy
 Knowledge
 Lack of knowledge/technology/products not proven
 Lack of information
 Not sure what's available
 Staff perceptions & lack of awareness that green purchasing is council policy
 Staff unaware of availability of green products
 Staff unsure of quality
 Educating & convincing staff of benefits of buying green
 Education of alternatives
 Lack of education

BEHAVIOUR CHANGE

Behaviour change x 2
 Change
 Changing staff attitude
 Changing old habits
 Cultural change
 Culture
 Inability to accept change - easier to reorder same product
 Getting people to consider alternatives
 Historical, cultural barriers
 Attitudes & habits of staff
 Bad past experience
 Commitment x 2

AVAILABILITY

Availability x 5
 Availability locally
 Availability in rural areas
 Wonthaggi is regional town - limited options
 Lack of vendors in local area
 Buying locally

Limited green products available

Product availability

Purchaser product availability

QUALITY

Quality x 4

Quality compared to virgin

Durability / quality esp outdoor products

Green products generally more expensive or inferior

Perception of quality/style

Potential cost to ensure quality

Recycled products wear out quicker

Reliability / Quality

Reliability of product

ORGANISATIONAL / time

Time / Human resources

Time

No time to source products that meet quality criteria

Diversity of organisation

Focusing steering group

Lack of coordinator in council

Lack of policy

No Working group

Support from management

Purchase order system

Leadership

DECENTRALISED PURCHASING

Decentralised purchasing x 5

Decentralised system

Non centralised / non electronic purchasing systems

Non-centralised purchasing

Individual Purchasing

SUPPLIERS

Conflict with preferred suppliers

Establishing relationships with trusted suppliers

Non response of suppliers to tenders

Officers existing relationship with suppliers

Major suppliers metro based - transport costs an issue

SELECTION / ASSESSMENT

Too many assessment criteria

Selection of product

Lack of independent evaluation of product

Product catalogues not highlighting green products

TRACKING

No tracking system

Monitoring purchasing trends

Tracking

MISCELLANEOUS

Areas not targeted

Controlled by outside restrictions (cost, servicing contracts of existing equipment)

APPENDIX 7

THE THREE BIGGEST INCENTIVES FOR YOUR COUNCIL TO PURCHASE GREEN PRODUCTS ARE:

COUNCIL LEADERSHIP & IMAGE

Leadership

Community leadership X 3

Lead community

Leadership in community X 2

Demonstrate environmental leadership to community

Lead by example X 3

Leading by example to community

Leadership 'walk the talk'

Promote Towong as 'green' council

Promoted as leader in environmental purchasing

Set example for constituents

Setting good example

Showing Yarra is leader in green purchasing

Used to improve council status as 'world class'

Community acknowledgment

Community recognition

Community benefits - support local businesses

Community Expectations X 2

Reputation (leading by example)

Branding benefits council image

Council image

Corporate environment image

Enhance council image

Being seen as socially responsible

Do the right thing

Feel good image

Good publicity X 3

Good publicity - good politics

Positive press

good PR X 3

Public image

Publicity

ENVIRONMENT

Environmental benefits X 4

Environment

Environmental consciousness

Environmental protection X 2

Environmental responsibility

Environmental satisfaction

Environmentally sustainable

Helping environment X 2

Lessened environmental impact

Long term environmental benefits

Looking after local environment

Making difference to environment - doing their bit

Reduction environmental impacts

To advance cause of improving environment

Support ecologically sustainable development

ORGANISATIONAL

Becoming sustainable organisation

Best practice resource management

Compliments Shire's sustainability vision

Follows Strategic Direction

In line with CCP

In line with environmental pillar in corporate plan

Increase council commitment to sustainability

Meeting sustainability commitments

Part of EMS

Promotion of environmental programs

TBL - consistency for councils

Good governance

Demonstrates continual improvement

Enhances process improvement & challenges us to improve next year

COST

Significant financial savings after short term paybacks

Cost X 2

Cost competition

Cost saving energy efficiency)

Competitive price

10% price preference in policy

Grants & funding

Long term cost benefits

Low maintenance (recycled plastic VS wood)

Price

CLOSE THE LOOP

Waste minimisation X 3

Complete the loop

Recycling of products

Reduction of waste

Reuse of materials

Supporting markets for recyclable material

ACKNOWLEDGEMENT

Acknowledgement from key stakeholders

Acknowledgement of council's efforts

Awards / recognition for best performing dept

RRR award for green purchasing & waste reduction

STAFF BENEFITS

Benefits workers

Morale within organisation that employees are doing something good

OH&S (green cleaning)

Staff satisfaction

QUALITY

Competitive quality

Durability

Quality

Potential product efficiency

INFORMATION

Trade shows

Easier access to info on products available

Being informed of cheaper, better green alternatives

Accessible information

COMPETITION WITH COUNCILS

Benchmarking against other councils

To keep up with other councils

COMMITMENT TO ECOBUY

Formal commitment with ECO-Buy

Signed commitment to ECO-Buy

FUNDING

Used in funding submissions, grants

Access to funding

MISCELLANEOUS

When all staff share the passion for buying green

Councillor support

Centralised development & trial stage

Support local businesses

Ethically responsible

APPENDIX 8

THE EASIEST PART OF IMPLEMENTING ECO-BUY IS:

ECO-Buy SUPPORT

Attending ECO-Buy meetings - they're great
 Attending ECO-Buy network meetings - always very interesting!
 Attending meetings
 ECO-Buy resources
 ECO-Buy staff assist with training
 Finding products (ECO-Find)
 Guidance & support provided by ECO-Buy
 Meetings to share info
 Product info
 Resources available through ECO-Buy
 Resources provided by ECO-Buy
 Support from ECO-Buy
 Support provided by ECO-Buy
 Information all there for you
 Networks & information that's available

COMMUNICATING / EDUCATING STAFF

Developing communications campaign plugged into internet
 Informing staff of green products available
 Making ECO-Buys available to staff via internet
 Running ECO-Buy Working Group
 Monthly reporting and creating articles for monthly newsletter
 Showing people how to search for products on web
 Raising issue of sustainability
 Rationale for recycled & green products

STAFF MOTIVATION

Acceptance by staff
 Convincing staff of the value of buying green
 In principle support - people agree it's a good idea
 People motivated to consider RCP
 Staff highly motivated & involved
 Support from those who believe ECO-Buy is positive & urgently required
 For CEO to push and drive the program and for working group to be formed

BUYING PRODUCTS

Buying products
 Changing office paper
 Once product proves itself it becomes the normal product to buy
 When product fits the market

NOTHING

Don't believe any part is easy at this stage
 Nothing easy
 Nothing easy about it!

ADOPTING GP POLICY

Developing & adopting policy
 Getting policy written and adopted

MISCELLANEOUS

Complimentary to Shire's long term vision of a sustainable community and organisation
 Feeding worms in worm farm
 Section 1 of Report Cavort
 Sourcing products which are alternative to traditional products purchased
 Unknown - too new

APPENDIX 9

THE HARDEST PART OF IMPLEMENTING ECO-BUY IS:

BEHAVIOUR CHANGE

Behavioural change
 Changing staff behaviour
 Being creative with education
 Educating staff
 Changing culture
 Changing perceptions & purchasing habits
 Convincing negative & non-believing staff of advantages of buying green
 Convincing others
 Convincing people to try ECO-Buy tools
 Convincing people to try new products
 Convincing staff of benefits of looking at the website
 Convincing staff to consider buying green products
 Convincing/reminding staff to make green purchasing choices
 Getting people to consider alternatives and not keep buying same thing
 Getting people to re-try if had a failed attempt
 Getting people to try something different
 Maintaining staff awareness
 Maintaining momentum required for behavioural change
 Depts to place importance of buying green products
 Each dept to remove emphasis purely on \$
 Move from thinking cheapest is best
 Encouraging staff but not nagging
 Find synergy/common motivation for separate depts to participate
 Gaining commitment from other officers
 Get council to work together to purchase sustainably
 Getting each dept to make green purchasing standard process
 Persuading staff to look at green products
 Raising staff awareness on importance of investigating green alternatives
 Staff & management to 'live' the principles
 Ensuring staff reminded of council policy & committed to program

TRACKING

Tracking X 5
 Accurate info for Report Cavort
 An effective tracking system
 Tracking & Reporting
 Tracking green products used by contractors
 Effective record keeping & reporting
 Providing enough info to staff - this doesn't belong here

RESOURCES / TIME

Finding someone to do the work - policy/reporting
 Finding suppliers
 Finding time to enhance program
 Finding time to get training happening
 Having time to implement & educate others
 Resourcing activities
 Implementing policy

STAFF COMMITMENT

Support from those with no environmental convictions & see price as an imperative
 Willing participants

Staff taking personal responsibility
Gaining support from staff with budget constraints

PRODUCT INFORMATION

Knowing true recycled content from manufacturers
Product knowledge
Self knowledge
Where to purchase quality recycled products

LOCAL AVAILABILITY

As council purchases locally its hard to obtain low price as only have limited range of products
Availability & price in rural areas
Commitment from local market

DECENTRALISED PURCHASING

Decentralised purchasing
No centralised purchasing

GREENING CONTRACTS

Greening contracts / tenders
Keeping track of Contracts / Specs to include green specifications

MISCELLANEOUS

Developing hard copy central file of suppliers
Green products are more expensive, inferior or have to be purchased from outside local market which is politically dangerous for council to do

APPENDIX 10

IMPLEMENTING ECO-BUY WOULD BE EASIER IF:

STAFF COMMITMENT

Could convince working group that buying green is plausible
Finance staff & management more committed to long term benefits of green purchasing instead of short term financial issues
Greater organisational commitment
More people were committed and didn't see it as a greenie thing
Organisation had appropriate funds & knowledge to introduce & monitor systems
Staff totally dedicated to the concept of ECO-Buy
Responsibility & accountability embedded into Business Planning & staff IPPs
Support from all levels of management
Support from higher levels
Everyone purchased green

RESOURCES

Council had more staff time
Council staff had more knowledge/awareness
I had more time!
Had dedicated Officer for ECO-Buy, CCP and other environment projects
More resources
More staff
More staff involved
More time
More time to met & follow up issues
Could commit more time to ECO-Buy

TRACKING

AXS-1 tracked all purchases
Electronic tracking system
Product codes are developed for electronic system
Report Cavort aligned with in-house financial tracking systems
Standard tracking system in place to make reporting easier
Tracking problems were resolved
When purchasing system computerised and finance system integrated with ECO-Buy

COMMUNICATION

Better advertising
Hard copies of info available for people to browse
Improved communication between departments
Info & training targeted to particular depts
Purchasing officers detailed in specifying goods purchased
We had more knowledge

BETTER PRODUCTS

Greater range of product availability
Prices were competitive with non-green products
Products developed to meet councils requirements
Products more durable
All products were green products
There was cost analysis on green versus ungreen products that are both fit for purpose

CENTRALISED PURCHASING

Purchasing was centralised x 3

Centralised purchasing system
Council had one standard purchasing procedure

FINANCIAL ASSISTANCE

Financial assistance to off-set costs
Grants were available to trial new products
Managers were given grant or other incentive to buy green

GOVERNMENT SUPPORT

Increased pressure from govt
Local govt legislative requirement that must be met

MISCELLANEOUS

Too new to know
We were an urban municipality
ASSISTANCE

EDUCATION / TRAINING

Education
Education of all staff not select few
Increase awareness amongst staff
More education & case studies
More info & access to green stationary products
More info on alternative green products
More info on other council's policies and practices
Presentation to staff
Promo/display materials to remind people to buy green
Raising staff awareness about ECO-Buy eg discussion groups for specific depts
Raising ECO-Buy awareness with upper levels of Council
Training X 2
Training & Ed material for purchasing staff on benefits of buying green
Training for purchasing officers
Motivating staff

PRODUCT INFO

Details of alternative products
Full catalogue of products
Independent assessment of products
Product information
Product information updates
Manufacturers being forthcoming re recycled content
Provision of suppliers materials in format easy to be distributed
Targeted product info where the product has been tried by peers in local govt and contact details for user and supplier
Influence catalogues to update info like MAPS

TRACKING / REPORTING

Continued assistance with tracking
Developing electronic tracking system that specifically relates to Report Cavort
Report Cavort
Electronic tracking & purchasing
Financial management system that required staff to provide this info every year
Working with software programmers to create more accurate reporting
Establishment of data base connected to Shire's purchasing system
More specific info in Report Cavort
Remove 'supplier' and 'brand name' sections from Report

ECO-Buy ASSISTANCE

Assistance to get things started
Continued ECO-Buy support
Continued support from ECO-Buy
ECO-Buy attending Working Group
ECO-Buy presentations to senior Managers & Directors
ECO-Buy training
Smaller & shorter ECO-Buy meetings for each region

CASE STUDIES

Case studies
Ideas on how other councils implement the system
Contact list of ECO-Buy Officers and their achievements
Other councils achievements - big and little wins
Success stories to share with staff

RESOURCES

Resources to organise a program
Time to drive the program
Workload management
Dedicated officer to continue program
Making officers feel like it's not a huge task to report annually

DEPARTMENT SPECIFIC INFO

Direct liaison with operational staff - info sent to them directly
Fact sheet for each dept manager highlighting their most probable green purchases
Providing list of alternatives for each dept
Specific info packages for different depts

FINANCIAL SUPPORT

Financial grant
Funding
Govt provide financial funding & incentives to councils
Providing financial incentives

MORE ACKNOWLEDGEMENTS

High profile acknowledgement for achievement
Incentives for staff - prizes, give-aways, recognition
MAV to lean on councils for greater acknowledgment
Providing state wide awards and recognition to best performing

MODEL SPECIFICATIONS / POLICIES

Contract specs that can be shared
Developing environmental clauses for tenders / contracts
Draft policies

ORGANISATIONAL SUPPORT

Political support from councillors
Support from management
More internal support

STAFF PERFORMANCE – INDICATORS

Actions written into staff performance targets
Indicators for council or officer resources required to implement the program

EXPOS /CONFERENCES

As many local Expos as possible
Continue ECO-Buy conference

**GROUP PURCHASING**

Bulk buy groups set up for more expensive items like paper
Joint buying initiatives to reduce price

WEBSITE

Continued updating of website (very useful)
Further update website

COSTS

Cost benefit analysis
More competitive prices

IMPROVED QUALITY OF PRODUCTS

Better quality & guarantees on outdoor products

LEGISLATION

Legislation or even guidelines stipulating minimum achievements